

Checklist for a Complete Health Sciences Program Application

Please complete and submit with your Health Sciences Application:

Applications submitted without the required documentation will not be processed.

- Montgomery College Admissions Application (If not previously admitted)
- Attended a Health Sciences Information Session
- Health Sciences Application
- Copy of TEAS scores (DMS, Nursing, Radiologic Technology, and Physical Therapist Assistant applicants only) **Must be a copy of your individual performance profile.**
- Official copies of prior learning credentials, including transcripts from all colleges previously attend (Please submit copies of your transcripts even if they were previously submitted to Montgomery College. You **DO NOT** need to submit transcripts for courses taken at Montgomery College). Please submit transcripts electronically to Healthsciencesapplications@montgomerycollege.edu or by mail to 7600 Takoma Ave, Takoma Park MD 20912.
- Read the information on drug testing and criminal background checks
- Read the important information section of the Health Sciences application

LPN-RN Applicants must also submit:

- Current LPN License
- Letter of recommendation from supervisor on the organization's letterhead

NOTE: Licensing boards for certain health care occupations may deny, suspend, or revoke a license or may deny the individual the opportunity to sit for an examination even if the individual has completed all program course work, if it is determined that an applicant has a criminal history or is convicted or pleads guilty or nolo contendere to a felony or other serious crime. If applicable, it is recommended to contact the national certifying boards for your program of interest.

I certify that the information on this application is true and accurate to the best of my knowledge. Falsification or misrepresentation of any information on this application may result in being denied admissions, or if enrolled, dismissed from the program.

Applicant's Printed Name: _____

Applicant's Signature: _____ Date: _____

Please submit the application and all required documentation to:
Healthsciencesapplications@montgomerycollege.edu

IMPORTANT INFORMATION (Please Read)

Before Applying to the Health Sciences Programs

1. Attend a Health Sciences Information Session (Strongly recommended)

Attend an Information Session for your area of interest to understand the nature of the program, the admission process, and the rigor and time commitments needed to be successful. Times and dates can be found at www.montgomerycollege.edu/healthsciences. (At the website, be sure to click the individual program links for program specific information.)

2. Apply to Montgomery College

If you haven't already applied to Montgomery College, submit a Montgomery College Admissions Application online at www.montgomerycollege.edu/apply. Submit official copies of prior learning: college, military, and Excelsior College Exam transcripts; results from international transcript evaluation services; and AP, IB, CLEP, DSST, or DANTES test scores to the Office of Enrollment Services for review. **NOTE:** If you attended Montgomery College, **DO NOT** include a transcript from Montgomery College. One will be generated when you submit your Health Sciences Application. A transcript evaluation will help you to ensure that you do not duplicate coursework. Review the requirements for each program online: www.montgomerycollege.edu/healthsciences.

3. Prepare for the Test of Essential Academic Skills (TEAS)

Students applying to Diagnostic Medical Sonography, Nursing, Radiologic Technology, or Physical Therapist Assistant programs are strongly encouraged to prepare for TEAS. **Students should register for TEAS for Nursing.** Plan to attend a TEAS Information Session to understand how TEAS is used in the application process, to connect with available resources, and to learn how to best prepare for the exam. For more information about TEAS, visit www.montgomerycollege.edu/teas.

4. See a Counselor

If you need help creating an academic plan, meet with a Montgomery College counselor in the Office of Counseling and Advising. **Be sure to complete steps 1–3 first!**

5. Register to take the TEAS

After studying for the TEAS, register to take the exam at the Assessment Technologies Institute website: www.atitesting.com. For more information about registering for the TEAS and MC's Assessment Centers' testing policies and procedures, visit <http://cms.montgomerycollege.edu/edu/plain.aspx?id=20981>. Students should register for TEAS for Nursing.

6. Questions?

Visit our website at www.montgomerycollege.edu/healthsciences.

Admission Requirements

NEW: Effective fall 2019 students will be admitted to the Health Sciences programs based on a Point system. See admissions selection criteria on the requirements chart for details.

Montgomery College health sciences programs requiring this application are available **ONLY** at the Takoma Park/Silver Spring Campus. (NOTE: There are two applications: one for admission to the College and a second application for the health sciences programs.)

- **Must have the minimum requirements and a minimum GPA of 2.5 for consideration.** See admissions criteria on the requirements chart to determine how admissions GPA will be calculated. If you are a recent high school graduate with fewer than 24 college level credits, high school records will be included in this calculation. Official transcripts are required.
- **For Programs Requiring the TEAS Test** - You must complete the TEAS test and attach scores to your application. Please print out a copy of your individual performance profile and submit it with the Health Sciences application. **You must meet the minimum requirements or above in the areas listed for your program of choice. Your TEAS scores cannot be older than 2 years. Students may only take the test twice during a 12-month period. The most recent scores will be used.**
- Fall Health Sciences admissions for programs with an application deadline before the end of the spring semester will be based on courses completed and grades earned by the end of March in the application year. Diagnostic Medical Sonography and Radiologic Technology applicants must have all requirements completed by March. Fall applicants for other programs currently enrolled in an admissions requirement in the spring semester that is not completed by the end of March *may* be eligible for conditional acceptance. **NOTE:** Priority admissions will be given to students who have completed the admissions requirements. Spring Health Sciences admissions will be based on courses completed and grades earned by the end of the summer semester.
- **Eligible students who are selected for admissions into each Health Science program will be notified by email. Complete program acceptance will be dependent upon satisfactory criminal background checks and drug test results for clinical rotation placements.**
- It is highly recommended that applicants with transfer credits view their transcript evaluations before the application deadline to ensure that they have the courses that are needed for admissions into their program of choice. Transcript evaluations can be viewed by login into your MyMC account.
- **It is the applicant's responsibility to ensure that all the required documents are submitted to the Office of Records and Registration by the application deadline.**
- **STUDENTS SUBMITTING APPLICATIONS TO MULTIPLE PROGRAMS:** Once you accept a seat in a program, you will not be considered for any other program in that application cycle.

Timelines for Notification of Admissions, Non-Admissions or Alternate Status

All students who submitted an application will receive written notification advising them whether or not they have been admitted into their program of choice. **Students who are selected for admissions into the Health Sciences programs will be notified by email.**

Students who applied for the programs that start during the summer (Diagnostic Medical Sonography, Radiologic Technology and LPN to RN), March 1 deadline, should receive notification by the end of April.

Students who applied for the programs that start in the fall, should receive notification by the end of June.

Students who applied for the Nursing program (August 1 deadline) you should receive notification by the end of September.

Notice of Additional Enrollment Requirements (subject to change)

All candidates who are offered admission to a Health Sciences Program should be aware of and prepared to meet these additional requirements prior to enrollment and licensing.

- Understand and meet all requirements and/or standards imposed by recognized professional societies and all contract requirements imposed on College students by the institution or agency where the clinical practice is to occur.
- Understand and be prepared to meet all requirements for participation in certain clinical courses involving hospital or clinical practice. These requirements may include the passing of an appropriate health examination and tests per CDC guidelines and Health Science program technical standards, e.g.: (1) complete blood count; (2) urinalysis; (3) a complete hepatitis B vaccination series (series of three and/or positive titer); (4) Prescribed TB screening (two-steps for new students; annual PPD for second year students); (5) Tdap (tetanus, diphtheria, acellular pertussis); (6) MMR two adult vaccination(s) or positive titers for each; (7) varicella vaccination or a varicella titer; and (8) influenza vaccine; (9) COVID 19 - initial vaccination. (10)other clinical facility requirements.
- Understand participation in certain Health Science programs may require a current CPR for Healthcare Provider certification that meets standards acceptable to the facility or clinical site before beginning the student's clinical rotations.

- **DRUG TESTING and CRIMINAL BACKGROUND CHECKS:**
DRUG TESTING and CRIMINAL BACKGROUND CHECKS: Nursing and Health Sciences' students are REQUIRED to pass their drug and criminal background checks by their assigned clinical facilities. Students cannot be accepted by the clinical facilities without meeting the facilities' requirements. Students enrolled in any nursing/health science program that requires clinical rotations cannot successfully complete their programs without meeting these requirements; therefore, you may be withdrawn or dropped from the program.

DRUG TESTS and CRIMINAL BACKGROUND CHECKS are conducted by the College's approved outside independent, third-party administrator. This process is conducted at the student's expense. The submissions are coordinated through the College, and must be completed and approved before a nursing and/or health sciences student can be placed at a facility for the student's clinical experience. The College does not receive the results of these checks. These results are read by the clinical facility.

Results of drug tests and criminal background checks are available for review by the clinical facility's designated personnel. **Each facility has the right to refuse clinical placement for students based upon such review.**

Drug tests and background checks obtained from other sources, including by the students on their own, are not sufficient nor will they be accepted for this purpose.

- PROOF OF HEALTH INSURANCE IS REQUIRED for all Nursing and Health Sciences students.