

1. **Create your Works Cited page before you start writing your essay.**
 - 1.1. **Determine what type of source you are looking at.** This is the hardest and most important part of citation! For example, there are significant differences between videos you watched on DVD, streaming online, or in theaters.
 - 1.2. **Use a style manual or style handbook** to create the works cited entry. No one memorizes the rules, especially since they are updated every few years to keep up with new technology. Instead, learn how to use the style manual!
 - 1.3. **Organize your list alphabetically.** If you have two authors with the same last name, look at their first names. If you have two sources by the same author, look at the title, and so on.
 - 1.4. **Format the list using hanging indents.** This indent style requires that the first line of the citation is left-aligned, but any additional lines are indented by ½ inch.
2. **Format your essay using MLA document style.**
3. **Create in-text citations.**
 - 3.1. The first time you reference any source, either with a direct quote or a paraphrase, you should use a signal phrase to indicate the credibility of the source. For example, you might write:

In "Sweeney's London," the cast and crew of Sweeney Todd hypothesize that ...
 - 3.2. After the first use of a source, you may choose between either signal phrases or parenthetical citation for your in-text citations.
 - 3.3. To determine what appears in the in-text citation, use **the first piece of information up to the first piece of punctuation** from the Works Cited entry! In most cases, this will be the author's last name. However, in other cases, the author is unknown. When that happens, look at your Works Cited page, find your source, read left-to-right, and stop when you reach a piece of punctuation.

"Sweeney's London." Prod. Eric Young. Sweeney Todd: The Demon Barber of Fleet Street. Dir. Tim Burton. DreamWorks, 2007. DVD. Disc 2.
 - 3.4. For print sources, you will always need to include a page number in the parenthetical citation. While a signal phrase can include names and titles, it generally cannot include a page number. In that case, you could use a signal phrase to introduce the source and include parenthetical citation with the page number.

Type	Works Cited	Parenthetical Citation
Ad	Arbella Insurance. Advertisement. <i>Boston.com</i> . NY Times, n.d. Web. 3 June 2009.	(Arbella Insurance).
Song	Bizet, Georges. <i>Carmen</i> . Perf. Jennifer Laramore, Thomas Moser, Angela Gheorghiu, and Samuel Ramey. Bavarian State Orch. and Chorus. Cond. Giuseppe Sinopoli. Warner, 1996. MP3 File.	(Bizet).
Podcast (MP3 File)	“Calculating the Demand for Charter Schools.” Narr. David Guenther. <i>Texas PolicyCast</i> . Texas Public Policy Foundation, 28 Aug. 2008. MP3 file.	(“Calculating the Demand for Charter Schools”).
Podcast (Online)	“Calculating the Demand for Charter Schools.” Narr. David Guenther. <i>Texas PolicyCast</i> . Texas Public Policy Foundation, 28 Aug. 2008. Web. 10 Jan. 2009.	(“Calculating the Demand for Charter Schools”).
Website	Committee on Scholarly Editions. “Guidelines for Editors of Scholarly Editions.” <i>Modern Language Association</i> . MLA, 25 Sept. 2007. Web. 12 Nov. 2014.	(Committee on Scholarly Editions).
DVD	Forster, Marc, dir. <i>Finding Neverland</i> . Perf. Johnny Depp, Kate Winslet, Julie Christie, Radha Mitchell, and Dustin Hoffman. Miramax, 2004. DVD.	(Forster).
Database Article	Heyen, William. “Sunlight.” <i>American Poetry Review</i> 36.2. (2007): 55-56. <i>Expanded Academic ASAP</i> . Web. 24 Sept. 2009.	(Heyen 55).
Email	Lowe, Walter. “Review Questions.” Message to the author. 15 Mar. 2009. Email.	(Lowe).
Blog Comment	MagpieNessa. Weblog comment. <i>Here is What It’s Like When Women Have More Power</i> . Jezebel.com, 25 Sept. 2014. Web. 12 Nov. 2014.	(MagpieNessa).
Online Video	mugumogu. “Many Too Small Boxes and Maru.” <i>YouTube.com</i> . YouTube, 11 Nov. 2010. Web. 12 Nov. 2014.	(mugumogu).
Book	Sacks, Oliver. <i>Musicophilia: Tales of Music and the Brain</i> . New York: Knopf, 2007. Print.	(Sacks 102).
DVD Features	“Sweeney’s London.” Prod. Eric Young. <i>Sweeney Todd: The Demon Barber of Fleet Street</i> . Dir. Tim Burton. DreamWorks, 2007. DVD. Disc 2.	(“Sweeney’s London”).