

Art Internship Opportunities for MC Students!

Earn COLLEGE CREDIT & a \$1000 STIPEND!

ART INTERNSHIP, ARTT 290

Deadline for Fall Semester: MAY 1 or until filled
Deadline for Spring Semester: Dec. 1 or until filled

To DOWNLOAD the APPLICATION & information packet go to:

<https://cms.montgomerycollege.edu/artrockville/internships/>

<https://www.montgomerycollege.edu/special-programs/arts-institute/index.html>

Montgomery College Arts Institute is partnering with the Hirshhorn Museum; Wash.,DC, Glenstone Museum; Potomac, BlackRock Center for the Arts; Germantown, VisArts - Metropolitan Center for the Visual Arts; Rockville, and The Arts and Humanities Council of Montgomery County; Silver Spring. We are offering fall and spring semester art internship opportunities for qualified Montgomery College students. To qualify as a candidate, you must have at least a 3.2 GPA, completed 15 art related credits, and be currently enrolled at Montgomery College.

The five internship locations:

Hirshhorn Museum

Gallery interns are public-facing, knowledgeable interns who give tours, discuss art informally in the galleries, and research art works on view. This program is an excellent opportunity to develop your career goals or engagement with art. The benefits of gallery guiding includes: training in professional museum interpretation skills, improving public speaking abilities, behind-the-scenes access, and networking with art enthusiasts.

Glenstone Museum

Guide Interns help to support visitors as they experience the newly expanded Glenstone Museum. Through this program, interns will deliver authentic, consistent information about the art as well as Glenstone's mission, core values, campus, and programs. Contributing to a contemplative and conversational environment, interns are ready to listen and to learn from visitors in order to help set the tone for meaningful encounters with Glenstone's art, architecture, and landscape. Having completed college course work in art history or in studio arts, this is a great opportunity to see it all come together in a unique and inspiring way!

Interns are part of a larger guide team. Interns will work a minimum of 16 hours a week during visitor days. Glenstone is accessible by means of public transportation 7 days a week through the MCDOT Ride On 301 bus. Glenstone is open to the public Thursday through Sunday. Middle and High school visits

occur on Thursdays and Fridays. Training for this position will be provided, with a focus on Glenstone's art, landscape, architecture, interpretation strategies, educational and community outreach, and support, and visitor service.

BlackRock Center for the Arts Gallery Internship in Germantown: Gallery interns will work directly with Gallery Director, Anne Burton, to assist with exhibition coordination, artwork installation, jury panel preparation, and planning for educational programs and special events. Interns will have opportunities to assist with photography of gallery exhibits and events, graphic design for exhibit materials, as well as research and writing for marketing and media promotion. Interns will meet professional artists and interact with the public at gallery receptions, family days, tours and special events. BlackRock offers free parking and Ride-On Bus stops. Gallery intern should have availability to schedule regular shifts to assist in the galleries at BlackRock on Mondays, Wednesdays, and/or Fridays when artwork is installed. Additional shifts are scheduled on select Saturdays to assist with gallery receptions and special events.

VisArts Internship in downtown Rockville: VisArts invites a Montgomery College student to assist with the exhibition and curatorial projects scheduled for its three galleries during the fall, spring, and summer semesters. Interns will work directly with Susan Main, Gallery Director, and Curator at VisArts to plan, promote, design, and prepare exhibition spaces for upcoming gallery programming.

Arts and Humanities Council of Montgomery County Internship in downtown Silver Spring: AHCMC invites a Montgomery College student to assist with the Kramer Gallery exhibition space and as a media assistant under the joint direction of the exhibit and media staff at AHCMC. Students will assist in all aspects of gallery management, exhibition openings, exhibition press, and the creation of narrated slide shows about each Kramer Gallery exhibition. Students will also have the opportunity to contribute to the AHCMC blog.

For more information, please contact:

Professor David Krueger

david.krueger@montgomerycollege.edu Ph. 240-567-7935

QUESTIONS YOU MAY HAVE:

-How much will it cost?

If you are accepted, you will need to enroll into the ARTT 290 Art Internship class and pay the tuition fee. The college will award three college credits and a \$1000 stipend at the successful completion of the internship. The stipend will help pay for tuition and your transportation costs.

-How much time is spent at the institutions?

You are expected to spend 16 hours per week for the length of the semester (240 hours of service to the institution). How you arrange your hours are up to you and the institution.

-Who is eligible for MC Art Internships?

Only students who are enrolled at Montgomery College and who have applied through the college for the internship program will be considered. Student must have completed at least 15 arts-related credits and have achieved a 3.2 GPA. Strong writing ability and English language skills are required. If you have any questions about your eligibility, please contact Prof. Krueger.

-How to apply for an internship?

Complete the application form with a resume and one faculty recommendation letter. In addition, include a 500 word (or more) typed letter of introduction. Your letter should discuss why you are seeking an internship and what you hope to learn and experience during your internship, especially as related to your academic or professional development goals. While you should be specific, you should also indicate your flexibility and range of interests and skills in your essay.

-Where to send your completed internship application?

Application materials must be submitted to Professor David Krueger, Rockville Art Department, email: david.krueger@montgomerycollege.edu
See application below.

-What are the internship application deadlines?

Fall semester deadline **May 1** or until position is filled.

Spring semester deadline **December 1** or until position is filled.

(Art Internships availability may vary depending on the institution's requirements.)

*For more information, please contact Professor David Krueger
david.krueger@montgomerycollege.edu Ph. 240-567-7935*

**MONTGOMERY COLLEGE
ARTS INSTITUTE
ART INTERNSHIP
APPLICATION FORM**

Last name:

First name:

Mailing address:

MC E-mail:

Telephone
contact numbers:

Home:

Cell:

Date of birth:

Place of Birth:

Student MC number:

Citizenship Status (specify type of visa if not US citizen):

Expiration date of Visa/Passport:

Do you speak and read English fluently?

YES

NO

Which internship are you applying for?

Number of art related credit hours completed:

Year of graduation (anticipated):

Major:

Current GPA:

Home Campus:

MONTGOMERY COLLEGE
THE ARTS INSTITUTE
ART INTERNSHIP
APPLICATION FORM

All degrees held, institutions, and dates conferred:

Attach a current résumé to this application.

List your specific skills in the arts and other areas such as office work, exhibit work, computer applications (ex. Photoshop), web design programs, research, etc., that would be useful for this internship:

How did you learn about the art internship program?

Are you covered by health insurance? YES or NO

Prepare an essay (in English) and attach to this application. The essay should be 500 words typed. It should discuss why you are seeking an internship and what you hope to learn and experience, especially as related to your academic or professional goals. While you should be specific, you should also indicate your flexibility and wide range of interests and skills.

Please attach your essay to this form.

Type your full name:

Date:

AFTER YOU FILL OUT YOUR SECTION, send to a faculty member to complete

MONTGOMERY COLLEGE

THE ARTS INSTITUTE

ART INTERNSHIPS

FACULTY RECOMMENDATION FORM

This section to be completed by student applicant

Student Name

Last:

First:

Student MC #:

Telephone Number:

Day:

Evening:

I have taken the following course(s) with the faculty member writing this recommendation:

Course(s):

Date(s):

I understand that this recommendation will be confidential.

Date:

This section (cont. on next page) to be completed by faculty member

Important: Recommendation letters should be emailed directly to:

David.Krueger@montgomerycollege.edu

Your candid evaluation should reflect your perception of the student's success as an intern.

Please evaluate the student on the following characteristics, with 1 as the lowest rating, and 5 as the highest.

1. Reliability (attendance, meeting deadlines...etc.)	1	2	3	4	5
2. Intellectual Curiosity	1	2	3	4	5
3. Interpersonal Skills/Participation	1	2	3	4	5
4. Analytical/Reasoning Skills	1	2	3	4	5
5. Writing Skills	1	2	3	4	5
6. Initiative	1	2	3	4	5
7. Suitability to Represent Montgomery College	1	2	3	4	5
8. Ability to Benefit from this Internship	1	2	3	4	5



Faculty name
Last: _____ First: _____

Compared to other high-ranking students, how would you rate this student?

Outstanding
Above Average
Average
Below Average

From your knowledge of the student, comment on his/her potential as an intern. This recommendation will influence the applicant's success through the selection process, as well as in his/her internship. Therefore, please be as candid as possible.

Office location:

Telephone #:

Date: