



BOARD OF TRUSTEES
MONTGOMERY COLLEGE

RECORD OF RESOLUTIONS

This meeting was held online via Zoom webinar
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June 15, 2026, 7:15 p.m.

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**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 05B
June 15, 2026

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by state law has the authority and responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources and Strategic Talent Management on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report. This recommended action aligns with the Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness.

BACKUP INFORMATION

Board Resolution
Personnel Actions Confirmation Report
Policy 34001: Changes in Employee Status

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSON

Ms. Leitch Walker

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-075**
Adopted on: **6/15/2026**

Agenda Item Number: 05B
June 15, 2026

Subject: Personnel Actions Confirmation

WHEREAS, By state law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, The attached summary indicates related personnel actions taken by the College during the period April 1, 2026, through April 30, 2026; and

WHEREAS, This resolution aligns with the Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore, be it

Resolved, That the Board of Trustees accepts the attached reports and confirms the actions of the president.

Attachments

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From April 1, 2026, through April 30, 2026

STAFF

STAFF EMPLOYMENTS

Effective Date	Name	Position Title	Grade	Department
04/13/2026	Boen, Malina	Building Services Worker	11	Facilities Operations-RV
04/13/2026	Boykin, Tiffany	Dean of Student Affairs	37	CW Dean Stu Success-RV Stu Serv
04/13/2026	Brooks, Lucrecia	Financial Aid Specialist	25	Financial Aid
04/13/2026	Dixon, Karen	Records and Registration Specialist	23	Records and Registration
04/13/2026	Eccles, Pauline	Building Services Worker	11	Facilities Operations-TP/SS
04/13/2026	Loewe, Holden	Building Services Worker	11	Facilities Operations-GT
04/13/2026	Molina, Yanira	Building Services Worker	11	Facilities Operations-TP/SS
04/13/2026	Stoilov, Vassia	Program Manager I	27	BITS Dean WDCE
04/27/2026	Araia, Selam	Student Account Specialist	23	Business Services
04/27/2026	Rodriguez, Manuel	Building Services Worker	11	Facilities Operations-RV

STAFF SEPARATIONS

Effective Date	Name	Position Title	Grade	YOS	Department
04/03/2026	Khandagale, Usha	Nursing Lab and Clinical Associate	29	4	Health Sciences Dean
04/15/2026	Molina, Yanira	Building Services Worker	11	0*	Facilities Operations-TP/SS
04/17/2026	Ruby, Aaron	Instructional Lab Coordinator	27	0*	Biology and Chemistry Dean
04/24/2026	Maloney, Patricia ¹	Grants Manager	33	11	Grants & Business Development

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	1	5	1	0	0	1	8
Male	1	0	1	0	0	0	2
TOTAL	2	5	2	0	0	1	10

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	1	0	1	1	0	0	3
Male	1	0	0	0	0	0	1
TOTAL	2	0	1	1	0	0	4

* Less than one year

¹ Retirement

SUMMARY OF PERSONNEL ACTIONS
From April 1, 2026 through April 30, 2026

FACULTY

FACULTY EMPLOYMENTS: None

FACULTY SEPARATIONS: None

FACULTY EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0

FACULTY SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	Other/2 or More	TOTAL
Female	0	0	0	0	0	0	0
Male	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-076**
Adopted on: **6/15/2026**

Agenda Item Number: 05C
June 15, 2026

Subject: Retirement Resolution for Full-Time Faculty, Regular Administrative, Associate, and Support Staff

WHEREAS, Full-time faculty, regular administrative, associate, and support staff listed on the attached page(s) have retired from Montgomery College, and are being recognized for their years of service and dedication to the mission of the College; and

WHEREAS, These employees served Montgomery College with enthusiasm and dedication by making a significant contribution in empowering, and enriching the lives of our students, and the College community; and

WHEREAS, These employees have cumulatively provided 542 years of service and dedication to the College; and be it

Resolved, That members of the Board of Trustees, and the president of the College express their sincere appreciation to these employees for their outstanding service to the College and the community, and extend to them their best wishes that their retirement years be fulfilling and productive; and be it further

Resolved, That designated retirees are granted the status of administrator/faculty emeriti, and that they be awarded such recognition and honors as may be appropriate to persons holding this title, and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to the employees on the attached list.

**RETIREMENT RESOLUTION FOR FULL-TIME FACULTY,
REGULAR ADMINISTRATIVE, ASSOCIATE, AND SUPPORT STAFF**

NAME/JOB TITLE/ RETIREMENT DATE	CAMPUS/DEPARTMENT	YEARS OF SERVICE
Owen Powers Learning Center Manager January 1, 2026	Takoma Park/Silver Spring CW Learning Centers	16
Rashidul Alam <i>Professor, Emeritus</i> February 1, 2026	Rockville Biology and Chemist Dean	24
Sharmini Azeez Executive Associate I February 1, 2026	Rockville ASVP-Equitable Access & Student Success	21
James D'Ambrosia Network Engineer February 1, 2026	Central Services OIT Engineering Services	20
Shawn Lester <i>Professor, Emeritus</i> February 1, 2026	Rockville Biology and Chemistry Dean	37
Constant Mirand Building Services Worker Lead February 1, 2026	Takoma Park/Silver Spring Facilities Operations-TP/SS	32
Debra Poesse <i>Professor, Emerita</i> February 1, 2026	Rockville Mathematics Dean	40
Atilio Ramon Plumber February 1, 2026	Rockville Facilities Operations-RV	31
Gregory Sember <i>Professor, Emeritus</i> February 1, 2026	Rockville Humanities Dean	17
Rufino Serrano Solano Building Services Worker February 1, 2026	Takoma Park/Silver Spring Facilities Operations-TP/SS	25

Tzu-Yin Shaiu Analyst-Programmer February 1, 2026	Central Services OIT Application Services	26
Kirk Thompson Building Services Worker February 1, 2026	Takoma Park/Silver Spring Building Services Operations-TP/SS	22
Khadijeh Torkashvan Administrative Aide II February 1, 2026	Rockville Social Science Dean	18
Dorothy Umans Community Education & Extended Learning Director <i>Administrator, Emerita</i> February 1, 2026	Germantown Community Based Grants-WDCE	25
Pradnya Agashe Analyst-Programmer March 1, 2026	Central Services OIT Application Services	18
Kekeletso Lowe Career-Transfer Center Asst. March 1, 2026	Germantown CW Student Career Services	28
Farzaneh Maybody Analyst-Programmer March 1, 2026	Central Services OIT Application Services	30
Matthew Taylor Systems Engineer March 1, 2026	Central Services OIT Engineering	16
Jeff Chuang Learning Center Manager April 1, 2026	Takoma Park/Silver Spring CW Learning Centers	24
Linda Griffin Student Information Systems Manager April 1, 2026	Rockville WDCE-Central Administration	27
Catherine O'Brien Executive Associate I April 1, 2026	Rockville ASVP-Operational Effectiveness & Strategic Initiatives	14
Ellen Wallace Administrative Aide III April 1, 2026	Rockville ASVP-Operational Effectiveness & Strategic Initiatives	20

Patricia Maloney
Grants Manager
May 1, 2026

Rockville
Grants & Business Development

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**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-077**
Adopted on: **6/15/2026**

Agenda Item Number: 05Dia
June 15, 2026

Subject: Retirement and Award of Emeritus Status and Bronze Medallion to Professor Michael C. Berman

WHEREAS, Professor Michael C. Berman served Montgomery College with enthusiasm, distinction, and unwavering dedication for 26 years as a full-time faculty member, and retired from the College on August 1, 2025; and

WHEREAS, Professor Berman distinguished himself as a faculty member in the English Language for Academic Purposes (ELAP) program at the Rockville Campus for 26 years, teaching in-person, remote, and distance learning courses—demonstrating innovation and adaptability in serving diverse student populations; and

WHEREAS, Professor Berman exhibited remarkable academic breadth by teaching across three departments—ELAP/ Linguistics/ Communication Studies; English; and World Languages—and by contributing across credit and noncredit areas of the College; and

WHEREAS, Professor Berman provided steady and insightful leadership to the ELAP program on the Rockville Campus during two separate terms as coordinator, from 2004–2007 and again from 2017–2019, guiding faculty with integrity, collegiality, and vision; and

WHEREAS, Professor Berman exhibited exceptional administrative and leadership skills to the faculty and to his academic area during two appointments as Acting Associate Dean of Humanities in 2009 to 2010 and again in spring 2011; and

WHEREAS, Professor Berman mentored and advised countless students and colleagues through more than two decades of service as a Faculty Counseling Cadre member, including four years as co-coordinator of the Rockville Campus Advising Cadre; and

WHEREAS, Professor Berman pioneered and led a transformative, decade-long initiative to expand access to gateway 100-level courses for advanced ELAP students, thereby reducing time-to-completion and increasing academic equity for thousands of learners in the multidisciplinary initiative that included CHEM 131 (Principles of Chemistry 1), Chemistry 105 (Chemistry and Society), ENES 100 (Intro to Engineering Design), Biology 101 (General Biology), BIOL 150 (Principles of Biology 1), CMAP 120 (Intro to Computer Applications), BSAD 101 (Intro to Business), all 100-level mathematics courses; and

WHEREAS, Professor Berman was a trailblazer in instructional innovation, becoming the first ELAP faculty member collegewide to design and teach a fully asynchronous ELAP course in Fall 2020; and

WHEREAS, Professor Berman applied his expertise in conflict resolution and mediation, developed through a 40-hour City of Rockville mediation training and over two decades of community service, to foster understanding and collaboration both within the College and in the wider community; and

WHEREAS, Professor Berman was awarded a Montgomery College Center for Teaching and Learning Fellowship in 2000; a U.S. Department of State Democratization Fellowship in 2002, wherein he traveled to the Dominican Republic with a team of Montgomery College colleagues and gave workshops in Spanish on mediation and anti-violence techniques to police and military personnel; and a Montgomery College Smithsonian Faculty Fellowship in 2003; and

WHEREAS, Professor Berman's exemplary contributions to instruction were recognized twice: in 2007 with a Montgomery College Outstanding Faculty Service Award, and again in 2016 with Montgomery College Outstanding Faculty Award, as well as the National Institute for Staff and Organizational Development Excellence Award for contributions to teaching and learning in 2008 and 2017; and

WHEREAS, Professor Berman received the Maryland Community Mediator of the Year Award twice, in 2011 and 2015; was appointed by the Rockville mayor and council to the Rockville Human Rights Commission in 1999, serving until 2007, and chairing the commission for three years, from 2003 to 2005; and appointed by the Rockville mayor and council as an inaugural member of Rockville Education Commission in 2023, where he continues to serve; and

WHEREAS, Professor Berman authored and co-authored dozens of influential ESL textbooks and scholarly publications, including *Connect with English* (McGraw Hill), *Advanced Listening* (DynEd International), and *The American English Pronunciation Card* (Pro Lingua Learning), works that have reached educators and learners beyond the College; and

WHEREAS, Professor Berman shared his expertise nationally through numerous conference presentations, including keynote presentations at the 2023 California TESOL Conference, the 2015 Lighthouse Summer Symposium, and a featured presentation at the 2015 Maryland Association of Community Colleges 2015 Summit in Catonsville; and

WHEREAS, Professor Berman served as an advisor to the Rockville chapter of Phi Theta Kappa from 2018 to 2025, and on dozens of ad hoc and continuing committees during his tenure as a faculty member, including the AELP (now ELAP) Placement Committee, the AELP Technology Workgroup, the Early Registration Workgroup, the Collegewide Institutional Credit Workgroups I and II (two separate year-long endeavors which Professor Berman led), the Language Accessibility Group, and the Holocaust Commemoration Workgroup; and

WHEREAS, Professor Berman tutored children of families in crisis at the Stepping Stones Shelter in Rockville twice a week from 2014 to 2017, and received the 2015 "Heart of Gold Award" from Stepping Stones; and

WHEREAS, Professor Berman provided leadership to the College by serving on the Collegewide Appropriate Placement and Developmental Issues (CAPDI) Committee for 10 years, and led a comprehensive two-year, collegewide effort—culminating in 2025—to completely redesign Montgomery College's course placement webpage, one of the most consequential points of contact for student retention and success during the onboarding process; and

WHEREAS, Professor Berman, again through CAPDI, led a multi-disciplinary, consensus-driven process to completely revise and update Policy 58002: Assessment Testing and Appropriate Course Placement, which was approved by the Board of Trustees in spring 2025; and

WHEREAS, Professor Berman has been held in the highest esteem by his colleagues and students for his dedication and service through his 26 years-long outstanding career that has had an enduring impact on generations of learners and professionals, both within the organization and in the greater community; and

WHEREAS, Professor Berman has been a bold and effective leader who will be deeply missed in his department and throughout the College; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to the approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The senior vice president for academic affairs/college provost and the president of the College recommend this public recognition of Professor Michael Berman on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Michael Berman for his distinguished service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor Michael Berman is granted the status of Professor Emeritus, and that he be awarded such recognition and honors as may be appropriate to persons holding this title; and be it further

Resolved, That Professor Michael Berman is awarded the Bronze Medallion in recognition of his distinguished service to the College, and as an expression of gratitude for his dedication and professional commitment to the College; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Professor Michael Berman.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-078**
Adopted on: **6/15/2026**

Agenda Item Number: 05Dib
June 15, 2026

Subject: Retirement and Award of Emerita Status and Bronze Medallion to Ms. Rose Garvin Aquilino

WHEREAS, Ms. Rose Garvin Aquilino served Montgomery College with dedication and distinction for more than 18 years as a college administrator and retired from the College as of October 1, 2025; and

WHEREAS, Ms. Garvin Aquilino was a highly dedicated, knowledgeable, and collegial employee who began her career in the Office of Institutional Advancement in 2007 as the director of corporate and foundation relations, advancing through successive leadership roles including interim director of development, director of grants and sponsored programs, and associate senior vice president for advancement and community engagement; and

WHEREAS, Ms. Garvin Aquilino's performance record reflects sustained exemplary service over multiple evaluation cycles, demonstrating consistent leadership, high standards of execution, and broad institutional impact; and

WHEREAS, Ms. Garvin Aquilino personally raised more than \$8 million for two capital campaigns and several challenge grants supporting STEM, business, arts and humanities, hospitality, health sciences, and workforce development scholarships and programs; and

WHEREAS, Ms. Garvin Aquilino supported the management and stewardship of \$79 million in federal and state COVID-19 relief funds and contributed to the College's financial recovery efforts by serving on the Response Recovery Funds Review Advisory Team; and

WHEREAS, Ms. Garvin Aquilino provided leadership for the grants office and ensured compliance oversight for workforce development, STEM, nursing, humanities, TRIO, and other student success initiatives, securing nearly \$41 million in new awards between fiscal years 2017 and 2021; and

WHEREAS, Ms. Garvin Aquilino received the Excellence in Equity Award in 2023 and the Administrator Leadership Award in 2024 in recognition of her exceptional contributions to the College; and

WHEREAS, Ms. Garvin Aquilino is a dedicated and generous donor to the Montgomery College Foundation, having contributed to the Garvin Aquilino Family Endowed Scholarship to support visual arts majors; and

WHEREAS, Ms. Garvin Aquilino provided exceptional leadership in overseeing the Office of Community Engagement, the Office of Grants and Sponsored Programs, and the Office of Special Events, and further strengthened these areas by actively mentoring and guiding newly appointed directors—offering strategic coaching, onboarding support, and professional development to ensure their successful transition into leadership roles; and

WHEREAS, Ms. Garvin Aquilino served as the Executive Sponsor and de facto director for Montgomery College's Truth, Racial Healing, and Transformation Campus Center, a national initiative of the Association of American Colleges and Universities; and

WHEREAS, Ms. Garvin Aquilino provided leadership and supported several key special events including the inauguration celebration for Dr. Jermaine F. Williams, the College's 75th Anniversary celebration, the East County Education Center Ribbon Cutting event, and annual Commencements; and

WHEREAS, Ms. Garvin Aquilino co-led Merit Badge University in 2024 and 2025, helping nearly 200 scouts work toward or complete their merit badge requirements; and

WHEREAS, Ms. Garvin Aquilino served on numerous institutional committees, task forces, and workgroups, including the Data Trustees Council (2022–2023); the Data Asset Management Executive Committee (2021); the President's Advisory Committee on Equity and Inclusion (2020–2023); the Coronavirus Advisory Team (2020–2021); and the Grants Review/Governance Committee (2010–2025); and

WHEREAS, Ms. Garvin Aquilino participated in College governance, having served on the Administrator Council as Secretary in 2021 and 2022; and

WHEREAS, Ms. Garvin Aquilino was an active and engaged community member, having served on the Arts and Humanities Council of Montgomery County Board of Directors (April 2015–June 2022), including terms as Vice Chair (October 2018–June 2022) and Chair of the Grants Committee (July 2017–December 2021); the Kiwanis Club of Rockville and as Secretary of the Rockville Kiwanis Foundation (2010–2025); the Rockville Scholarship Foundation (2009–2014); and the City of Rockville Cultural Arts Center (2004–2010); and

WHEREAS, College policy provides that all administrators who retire with a minimum of 10 years of service with Montgomery College shall be designated administrator emeritus/a with the appropriate rank of title, subject to the approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The senior vice president for advancement and community engagement and the president of the College recommend this public recognition of Ms. Rose Garvin Aquilino on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Rose Garvin Aquilino for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Ms. Rose Garvin Aquilino is granted the status of Administrator Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this title; and be it further

Resolved, That Ms. Rose Garvin Aquilino is awarded the Bronze Medallion in recognition of her distinguished service to the College, and as an expression of gratitude for her dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Ms. Rose Garvin Aquilino.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-079**
Adopted on: **6/15/2026**

Agenda Item Number: 05Dic
June 15, 2026

**Subject: Retirement and Award of Emerita Status and Bronze Medallion to
Dr. Melissa Gregory**

WHEREAS, Dr. Melissa Gregory has served Montgomery College with exceptional dedication and leadership for over 28 years and retired from the College as associate senior vice president for student affairs on October 1, 2025; and

WHEREAS, Dr. Gregory began her distinguished career at Montgomery College as college director of student financial aid from 1997 to 2012, providing visionary leadership for the Office of Student Financial Aid and the Office of Scholarships and Grants; and

WHEREAS, Dr. Gregory served as chief enrollment services and financial aid officer from 2012 to 2015, where she led all admissions, registration, records, class scheduling, financial aid, scholarships, veterans' affairs, international student affairs, and student systems coordination functions for the College; and

WHEREAS, Dr. Gregory served as associate senior vice president for student affairs from 2015 to 2025, acting as a key liaison across divisions and providing executive oversight for student financial aid, scholarships, and the TRIO Educational Opportunity Center, while supporting institutional alignment and student success initiatives; and

WHEREAS, Dr. Gregory demonstrated a sustained record of exemplary performance over multiple decades, as evidenced through her progressive leadership roles and consistent advancement of student-centered services and institutional effectiveness; and

WHEREAS, Dr. Gregory developed and implemented transformative programs to expand student access and success, including establishing a comprehensive financial aid outreach program serving Montgomery County high schools, creating bilingual outreach counselor positions, and leading the College's highly successful participation in the College Goal Sunday program for 15 years; and

WHEREAS, Dr. Gregory provided leadership in major institutional initiatives, including coordinating and editing the first Student Affairs Master Plan in 2018 and establishing the Academic Program Compliance and Academic Progress coaching initiative to support students' academic success and financial aid eligibility; and

WHEREAS, Dr. Gregory played a critical role in accreditation and institutional effectiveness as co-chair of the Middle States Commission on Higher Education Self-Study (2015–2018) and as co-chair and lead writer for key standards in prior self-studies, while also developing innovative collegewide engagement strategies such as the "Find Yourself in the Standards" initiative; and

WHEREAS, Dr. Gregory contributed significantly to state and national policy and advocacy efforts, including testimony before the Maryland General Assembly in support of financial aid programs and presentation to the Federal Advisory Committee on Student Financial Assistance, and served on the Maryland State Financial Aid Advisory Committee from 2000 to 2012; and

WHEREAS, Dr. Gregory expanded opportunities for students through leadership in scholarship initiatives, including the expansion of the Board of Trustees Scholarship Program to increase access for Montgomery County students; and

WHEREAS, Dr. Gregory introduced operational innovations and technologies that improved efficiency and student experience, including document imaging systems and online book voucher processes; and

WHEREAS, Dr. Gregory's leadership and service have been recognized through numerous honors, including being the first recipient of the Montgomery College Excellence in Serving Students Award for administrators in 2021, as well as multiple team and service awards recognizing her collaborative contributions across the College; and

WHEREAS, Dr. Gregory has demonstrated extensive service and leadership through participation in collegewide committees, governance initiatives, statewide advisory groups, and national student success networks, as well as mentoring colleagues and supporting student achievement; and

WHEREAS, Dr. Gregory is widely respected by colleagues, students, and community partners as a dedicated, innovative, and compassionate leader whose contributions have had a lasting impact on the College and the broader community; and

WHEREAS, College policy provides that all administrators who retire with a minimum of 10 years of service with Montgomery College shall be designated administrator emeritus/a with the appropriate rank of title, subject to the approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The senior vice president for student affairs and the president of the College recommend this public recognition of Dr. Melissa Gregory on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Melissa Gregory for her distinguished service to Montgomery College and extend to her their best wishes for a fulfilling and productive retirement; and be it further

Resolved, That Dr. Melissa Gregory is granted the status of Administrator Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this title; and be it further

Resolved, That Dr. Melissa Gregory is awarded the Bronze Medallion in recognition of her distinguished service to the College and as an expression of gratitude for her dedication and professional commitment; and be it further

Resolved, That this resolution be made part of the minutes of this Board of Trustees meeting, and that a copy of this resolution and the Bronze Medallion be presented to Dr. Melissa Gregory.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-080**
Adopted on: **6/15/2026**

Agenda Item Number: 05Did
June 15, 2026

Subject: Retirement and Award of Emerita Status and Bronze Medallion to Professor Teri Hurst

WHEREAS, Professor Teri Hurst has served Montgomery College with distinction for 25 years, and retired from the College on July 1, 2025; and

WHEREAS, Professor Hurst was hired as a professor at the Rockville Campus in July 2000, and throughout her career has become widely known for her generosity of spirit, her ready support of students and colleagues, and her love of teaching and collegial camaraderie; and

WHEREAS, Throughout her career at Montgomery College, Professor Hurst taught and provided leadership in a wide range of programs, including developmental and college-level English and reading, the American English Language Program, and the Gateway to College and Pathways to Success programs, demonstrating her commitment to the achievement of all students, especially those facing educational barriers; and

WHEREAS, Professor Hurst served for eight years as Developmental Reading Coordinator and, as Gateway to College Course Coordinator during the same period, strengthened these programs while also serving as a faculty mentor, inspiring colleagues and helping ensure that all students received the support necessary to succeed in their academic journeys; and

WHEREAS, Professor Hurst played a key role in curricular innovation at the College, assisting with the 2014 Curriculum Sequence Redesign for Reading, serving as an English and Reading Department reviewer for the Academic Master Plan Subcommittee on Developmental Education in 2016, helping to steer the Developmental English and Reading Redesign Committee from 2015 to 2017, and coordinating the Integrated English Reading and Writing program in its inaugural year, implementing integrated reading and writing initiatives that strengthened developmental education and reduced the time and cost for students to reach college-level coursework; and

WHEREAS, Professor Hurst served as chair of the English and Reading Department for eight years (2018–2025), providing steady and thoughtful leadership while shepherding the department through major instructional changes, including the rapid transition to online learning during the COVID-19 pandemic; high impact multiple measures placement practices, such as guided placement and high school GPA; and the new pedagogical challenges presented by the rise of artificial intelligence in higher education, while sustaining a collegial and highly supportive department culture; and

WHEREAS, Professor Hurst actively engaged in College governance, serving on the Academic Appeals Committee (2013–2018), as the Academic Appeals summer convener (2014–2018), and as chair of the Collegewide Academic Appeals Workgroup on Academic Regulations from 2014 to 2017; and

WHEREAS, In recognition of her exceptional dedication and service, Professor Hurst received the Outstanding Faculty Award for Service in 2018 and the NISOD Excellence Award in 2019; and

WHEREAS, Throughout her career, Professor Hurst earned the respect and admiration of colleagues and students alike for her dedication to teaching, her mentorship and support of students and colleagues, and the warmth, candor, and encouragement she brought to the College community; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to the approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of the Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The senior vice president for academic affairs/college provost and the president of the College recommend this public recognition of Professor Teri Hurst on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Teri Hurst for her outstanding service to Montgomery College and extend to her their best wishes for a fulfilling and meaningful retirement; and be it further

Resolved, That Professor Teri Hurst is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this title; and be it further

Resolved, That Professor Teri Hurst is awarded the Bronze Medallion in recognition of her distinguished teaching, service, leadership, and enduring contributions to student success at Montgomery College; and be it further

Resolved, That this resolution becomes a part of the minutes of this Board of Trustees meeting, and that a copy of this resolution and the Bronze Medallion be presented to Professor Teri Hurst.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-081**
Adopted on: **6/15/2026**

Agenda Item Number: 05Die
June 15, 2026

Subject: Award of Bronze Medallion to Trustee Renata Podlesny

WHEREAS, Trustee Renata Podlesny was appointed by Governor Wes Moore as a student member of the Montgomery College Board of Trustees for a one-year term, which will conclude on June 30, 2026; and

WHEREAS, Trustee Podlesny joined the board on July 1, 2025, as an Early College student pursuing a degree in Computer Science, and with a strong passion for technology, innovation, and student leadership; and

WHEREAS, Trustee Podlesny brought to the Board of Trustees the perspective of a highly engaged student leader committed to amplifying student voices and fostering opportunities for student success; and

WHEREAS, Prior to serving on the Board of Trustees, Trustee Podlesny served as Secretary of the Student Government Association for the Rockville Campus, demonstrating dedication, professionalism, and a commitment to student advocacy; and

WHEREAS, Trustee Podlesny has demonstrated exceptional enthusiasm for STEM education and innovation through her service as a STEM Ambassador and as founder and leader of a campus Artificial Intelligence Club, focused on teaching and exploring concepts related to artificial intelligence and emerging technologies; and

WHEREAS, Trustee Podlesny has balanced academic achievement and student leadership with an impressive commitment to athletics, having competed nationally as a competitive rock climber; and

WHEREAS, Trustee Podlesny served the Board of Trustees with professionalism, thoughtful insight, integrity, and a sincere dedication to Montgomery College students; now, therefore be it

Resolved, That in recognition of her leadership, dedication, and service to Montgomery College, Trustee Renata Podlesny is awarded the College's Bronze Medallion for distinguished service; and be it further

Resolved, That the members of the Board of Trustees express their sincere appreciation to Trustee Renata Podlesny for her meaningful contributions, leadership, and service to Montgomery College, and extend their best wishes for her continued success in her academic, professional, and personal endeavors; and be it further

Resolved, That this resolution become a part of the minutes of the Board of Trustees meeting, and that a copy of this resolution and the Bronze Medallion be presented to Trustee Renata Podlesny.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-082**

Adopted on: **6/15/2026**

Agenda Item Number: 05Dii

June 15, 2026

Subject: Award of Silver Medallion and Emerita Status to Trustee Gloria Aparicio Blackwell

WHEREAS, Maryland Governor Martin O'Malley appointed Trustee Gloria Aparicio Blackwell to the Board of Trustees of Montgomery College in 2009 and her term of service will end on June 30, 2026; and

WHEREAS, During her unprecedented 17 years of service to Montgomery College, Trustee Aparicio Blackwell has consistently demonstrated an unwavering commitment to student success, educational access, community engagement, and the mission of community colleges; and

WHEREAS, Trustee Aparicio Blackwell has served the board and the College with distinction in numerous leadership capacities, including as a member of the Presidential Search Advisory Committees in 2010 and 2021; a member of the Latino Caucus of the Association of Community College Trustees (ACCT); and member of the ACCT Diversity, Equity, and Inclusion Committee; and

WHEREAS, Trustee Aparicio Blackwell is an enthusiastic champion of the College who has testified for student needs with fervor in hearings with federal, state, and county elected officials, helping to advocate for operating and capital funding to advance the mission of the College; and

WHEREAS, She reviewed, supported, and monitored the progress of several Capital Improvements Plans, Facilities Master Plans, and Capital Budgets that led to transformational change at the College in the form of construction and opening of the Science Center and the Long Nguyen and Kimmy Duong Student Services Center on the Rockville Campus, Bioscience Education Center on the Germantown Campus, Catherine and Isiah Leggett Math and Science Building on the Takoma Park/Silver Spring Campus, and East County Education Center; and

WHEREAS, Her service marked the critical review and support of many Operating Budgets, always seeking to ensure Montgomery College remains an affordable access point of post-secondary education for all who can benefit; and

WHEREAS, During her board service, the Achieving Collegiate Excellence and Success program was developed in partnership with the Montgomery County Public Schools (MCPS) system and the Universities at Shady Grove (USG) to encourage and support high school students in their preparation for college and transition from MCPS to MC to USG; and

WHEREAS, She reviewed and supported the establishment of policies aligned with the College's mission and simultaneously focused on the College's future, such as the Student Success Policy and the Diversity, Equity, Inclusion, and Social Justice Policy; and

WHEREAS, Trustee Aparicio Blackwell's exemplary leadership and service have been recognized through numerous honors, including the University of Maryland President's Medal,

the University of Maryland President's Commission on Women's Issues Woman of Excellence Award, The Daily Record's Maryland's Top 100 Women recognition, and the Maryland Hispanic Leaders Award; and

WHEREAS, College policy allows for the awarding of a Silver Medallion in recognition of documented truly outstanding service to the College, the academic profession, the county, the state, or the nation; and

WHEREAS, Trustees completing at least one full six-year term of service are eligible for Trustee emeritus/emera status at the time of their retirement from the Board, and such status shall be granted by a majority affirmative vote of the current Board of Trustees; and

WHEREAS, The members of the Board of Trustees of the College recommend this recognition in honor of Trustee Aparicio Blackwell's sustained and exemplary service to Montgomery College; now therefore be it

Resolved, That the members of the Board of Trustees of Montgomery College express their sincere appreciation to Trustee Gloria Aparicio Blackwell for her exceptional leadership, dedicated service, and lasting contributions to Montgomery College, its students, faculty, staff, alumni, and the residents of Montgomery County; and be it further

Resolved, That Trustee Gloria Aparicio Blackwell is awarded Emerita status and the Silver Medallion for sustained and exemplary outstanding service; and be it further

Resolved, That this resolution become a part of the minutes of the Board of Trustees meeting, and that a copy of this resolution and the Silver Medallion be presented to Trustee Gloria Aparicio Blackwell.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 6A
June 15, 2026

**AWARD OF CONTRACT
ATHLETIC SUPPLIES AND TEAM UNIFORMS, BID E426-004**

BACKGROUND

Originating Office and Explanation of Request:	The senior vice president for student affairs is requesting an award of contract for athletic supplies and team uniforms
Award Type:	Competitive
Reason Being Brought to Board:	Board approval is required for all contract awards valued over \$450,000
Certification:	The director of procurement certifies that specifications were developed by appropriate College staff. Funding availability is subject to approval of annual appropriation and Montgomery College's FY27 budget.
Annual Estimated Amount:	\$125,000
Vendor Name:	1. BSN Sports LLC 2. Eleven11 Team Sports LLC
Vendor Address:	1. 14460 Varsity Brands Way, Farmers Branch, TX 75244 2. 145 W. Ostend Street, Baltimore, MD 21230
Term of Contract:	One year, with four one-year renewal options
Minority Status	Non-minority
Minority Classification	NA

RECOMMENDATION

It is recommended that the Board of Trustees approve a one-year award of contract for athletic supplies and team uniforms to BSN Sports LLC of Farmers Branch, Texas, and Eleven11 Team Sports LLC of Baltimore, Maryland, on a primary and secondary basis, for an estimated annual amount of \$125,000.

It is further recommended that the contract be renewed for four additional one-year terms, under the same terms and conditions, at the sole discretion of Montgomery College, provided service is satisfactory, funds are available, and renewals are in the best interest of the College. The five-year, estimated total contract amount is \$625,000.

This recommended action aligns with Montgomery College Strategic Plan Goal 2: Cultivate a sense of belonging for everyone at the College and Strategic Plan Goal 3: Enhance educational and organizational effectiveness.

BACKUP INFORMATION

Bid Summary (Board Members Only)
Bidders List (Board Members Only)
Board Resolution 21-04-034
Policy 63001: Procurement, Consultant Services, and Contracts

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Ray-Patterson

RESOURCE PERSONS

Mr. Johnson

Ms. Tarlough

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-083**
Adopted on: **6/15/2026**

Agenda Item Number: 6A
June 15, 2026

Subject: Award of Contract, Athletic Supplies and Team Uniforms, Bid e426-004

WHEREAS, Pursuant to Md. (Educ.) Code Ann. Sec. 16-311 (c), a request for bid was publicly advertised on March 6, 2026, on the Montgomery College Procurement, and the State of Maryland eMaryland Marketplace websites; and

WHEREAS, 42 organizations, of which, 20 were minority business enterprises, downloaded the request for proposal from the Montgomery College procurement website; and

WHEREAS, 4 responses including two responses declared non-responsive, were received, read aloud and recorded in the office of procurement, beginning at 3:00 pm on March 27, 2026; and

WHEREAS, Upon evaluation of all vendor proposals by Montgomery College staff, BSN Sports LLC of Farmers Branch, Texas, and Eleven11 Team Sports LLC of Baltimore, Maryland, provided the most favorable discounts and rebate programs, meeting all College requirements; and

WHEREAS, This resolution aligns with Montgomery College Strategic Plan Goal 2: Cultivate a sense of belonging for everyone at the College and Strategic Plan Goal 3: Enhance educational and organizational effectiveness; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees approve a one-year award of contract to BSN Sports LLC of Farmers Branch, Texas, and Eleven11 Team Sports LLC of Baltimore, Maryland, on a primary and secondary basis, for athletic supplies and team uniforms, for an annual estimated amount of \$125,000; and be it further

Resolved, That the contract be renewed for four additional one-year periods under the same terms and conditions, at the sole discretion of the College, provided services are satisfactory and renewals are in the best interest of the College; and be it further

Resolved, That the president is authorized to sign the contract on behalf of the Board of Trustees.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 6B
Date: June 15, 2026

**MULTIPLE AWARDS OF CONTRACT,
IT INFRASTRUCTURE PRODUCTS AND SERVICES, BID E526-007**

BACKGROUND

Originating Office and Explanation of Request:	The senior vice president for administrative and fiscal services and chief operating officer is requesting multiple awards of contract for IT infrastructure products and services.
Award Type:	Competitive
Reason Being Brought to Board:	Board approval is required for all contract awards valued over \$450,000.
Certification:	The director of procurement certifies that specifications were developed by appropriate College staff. Funding availability is subject to approval of annual appropriation and Montgomery College's FY27 budget.
Annual Amount:	\$5,000,000
Vendor Name:	Multiple awardees (see attached awardee listing)
Vendor Address:	See attached listing
Term of Contract:	One year, with four one-year renewal options
Minority Status	See attached listing
Minority Classification	See attached listing

RECOMMENDATION

It is recommended that the Board of Trustees approve a one-year award of contract to all firms identified on the associated awardee listing, for IT infrastructure products and services, for an annual amount of \$5,000,000.

It is further recommended that the contract be renewed for four additional one-year terms, under same terms and conditions, at the sole discretion of Montgomery College, provided service is satisfactory, funds are available, and renewals are in the best interest of the College. The five-year, not-to-exceed total contract amount is \$25,000,000.

This recommended action aligns with Montgomery College's Strategic Plan Goal 3: Enhance educational and organizational effectiveness.

BACKUP INFORMATION

Bid Summary (Board Members Only)
Bidders List (Board Members Only)
Policy 63001 – Procurement, Consultant Services, and Contracts
Board Resolution 21-05-046

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSON

Mr. Johnson

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-084**
Adopted on: **6/15/2026**

Agenda Item Number: 6B
Date: June 15, 2026

**Subject: Multiple Awards of Contract, IT Infrastructure Products and Services, Bid
E526-007**

WHEREAS, Pursuant to Md. (Educ.) Code Ann. Sec. 16-311 (c), a request for proposal was publicly advertised on April 2, 2026, on the Montgomery College Procurement, and the State of Maryland eMaryland Marketplace websites; and

WHEREAS, 125 organizations, of which, 77 were minority business enterprises, downloaded the request for proposal from the Montgomery College procurement website; and

WHEREAS, 30 responses were received, including one vendor who was deemed non-responsive, read aloud and recorded in the office of procurement, beginning at 3:00 pm on May 8, 2026; and

WHEREAS, Upon evaluation of all vendor proposals by Montgomery College staff, 19 vendors were declared the highest ranked responsive-responsible bidders, meeting all College requirements; and

WHEREAS, This resolution aligns with Montgomery College's Strategic Plan Goal 3; Enhance education and organizational effectiveness; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees approve a one-year award of contract to all firms identified on the associated awardee listing, for IT infrastructure products and services, for an annual amount of \$5,000,000; and be it further

Resolved, That the contract be renewed for four additional one-year periods under the same terms and conditions, at the sole discretion of the College, provided services are satisfactory and renewals are in the best interest of the College; and be it further

Resolved, That the president is authorized to sign the contract on behalf of the Board of Trustees.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 6C
June 15, 2026

**AWARD OF CONTRACT,
EAST GARAGE FIRE ALARM UPGRADE (PHASE 3)
TAKOMA PARK/SILVER SPRING CAMPUS, BID 626-004**

BACKGROUND

Originating Office and Explanation of Request:	The senior vice president for administrative and fiscal services and chief operating officer is requesting an award of contract for the upgrade of the Takoma Park/Silver Spring campus East Garage fire alarm system.
Award Type:	Competitive
Reason Being Brought to Board:	Board approval is required for all contract awards valued over \$450,000
Certification:	The director of procurement certifies that specifications were developed by appropriate College staff and the chief business/financial strategy officer certifies that funds are planned for and budgeted in the FY26 capital budget.
Total Amount:	\$1,585,103
Vendor Name:	Henley Construction Co, Inc.
Vendor Address:	7940 Queenair Drive Gaithersburg, Maryland
Term of Contract:	One-time purchase
Minority Status	No-minority**
Minority Classification	NA

***Note: Although Henley Construction Co. Inc. is not a minority business enterprise (MBE), company has committed to sub-contracting 15% of total contract value to MBE/s.

RECOMMENDATION

It is recommended that the Board of Trustees approve an award of contract to Henley Construction Co, Inc. of Gaithersburg, Maryland for the upgrade of the Takoma Park/Silver Spring campus East Garage fire alarm system, for a one-time purchase in the amount of \$1,585,103.

This recommended action aligns with Goal 3 of the Montgomery College Strategic Plan: Enhance educational and organizational effectiveness.

BACKUP INFORMATION

Bid Summary (Board Members Only)
Bidders List (Board Members Only)
Policy 82001: Construction Projects

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSONS

Mr. Johnson

Ms. Pullen

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-085**
Adopted on: **6/15/2026**

Agenda Item Number: 6C
June 15, 2026

Subject: Award of Contract, East Garage Fire Alarm Upgrade (Phase 3), Takoma Park/Silver Spring Campus, Bid 626-004

WHEREAS, Pursuant to Md. (Educ.) Code Ann. Sec. 16-311 (c), request for proposal was publicly advertised on April 13, 2026, on the Montgomery College Procurement, and the State of Maryland eMaryland Marketplace websites; and

WHEREAS, 24 firms downloaded the request for bid from the College's procurement website, of which, nine were identified as minority business enterprises; and

WHEREAS, Two responses, were received, read aloud and recorded in the procurement office, beginning at 2:00 pm on May 13, 2026; and

WHEREAS, Upon evaluation of all received proposals by College staff, it was determined that the proposal submitted by Henley Construction Co, Inc. of Gaithersburg, Maryland, was the highest evaluated bidder, meeting all College requirements; and

WHEREAS, This resolution aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees approve an award of contract to Henley Construction Co, Inc. of Gaithersburg, Maryland, for the upgrade of the Takoma Park/Silver Spring Campus East Garage fire alarm system, for a one-time purchase in the amount of \$1,585,103; and be it further

Resolved, That the president is authorized to sign the contract on behalf of the Board of Trustees.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 6D
June 15, 2026

**AWARD OF CONTRACT
LIBRARY CONTRACTING SERVICES, BID E926-006**

BACKGROUND

Originating Office and Explanation of Request:	The senior vice president for academic affairs is requesting an award of contract for library contracting services.
Award Type:	Competitive
Reason Being Brought to Board:	Board approval is required for all contract awards valued over \$450,000.
Certification:	The director of procurement certifies that specifications were developed by appropriate College staff. Funding availability is subject to approval of annual appropriation and Montgomery College's FY27 budget.
Estimated Annual Amount:	\$125,000
Vendor Name:	Library Associates of Maryland, LLC
Vendor Address:	700 12th Street NW, Suite 700 Washington, DC 20005
Term of Contract:	One year, with four one-year renewal options
Minority Status	Non-Minority
Minority Classification	NA

RECOMMENDATION

It is recommended that the Board of Trustees approve a one-year award of contract for library contracting services to Library Associates of Maryland, LLC of Washington, DC, for a total annual amount of \$125,000.

It is further recommended that the contract be renewed for four additional one-year terms, under same terms and conditions, at the sole discretion of Montgomery College, provided service is satisfactory, funds are available, and renewals are in the best interest of the College. The five-year, not-to-exceed total contract amount is \$625,000.

This recommended action aligns with Montgomery College's Strategic Plan Goal 3: Enhance educational and organizational effectiveness.

BACKUP INFORMATION

Bid Summary (Board Members Only)
Bidders List (Board Members Only)
Policy 63001: Procurement, Consultant Services, and Contracts

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Price

RESOURCE PERSONS

Mr. Johnson

Ms. Spencer

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-086**
Adopted on: **6/15/2026**

Agenda Item Number: 6D
June 15, 2026

Subject: Award of Contract, Library Contracting Services, Bid E926-006

WHEREAS, Pursuant to Md. (Educ.) Code Ann. Sec. 16-311 (c), a request for proposal was publicly advertised on March 30, 2026, on the Montgomery College Procurement, and the State of Maryland eMaryland Marketplace websites; and

WHEREAS, 66 organizations, of which, 48 were minority business enterprises, downloaded the request for proposal from the Montgomery College procurement website; and

WHEREAS, Six responses were received, including two responses that were declared non-responsive, read aloud, and recorded in the office of procurement, beginning at 3:00 pm on April 20, 2026; and

WHEREAS, Upon evaluation of all vendor proposals by Montgomery College staff, Library Associates of Maryland, LLC of Washington, DC was declared the highest ranked responsive-responsible bidder, meeting all College requirements; and

WHEREAS, This resolution aligns with Montgomery College's Strategic Plan Goal 3: Enhance educational and organizational effectiveness; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees approve a one-year award of contract to Library Associates of Maryland, LLC of Washington, DC for library contracting services, for an annual estimated amount of \$125,000; and be it further

Resolved, That the contract be renewed for four additional one-year periods under the same terms and conditions, at the sole discretion of the College, provided services are satisfactory and renewals are in the best interest of the College; and be it further

Resolved, That the president is authorized to sign the contract on behalf of the Board of Trustees.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 7A
June 15, 2026

**SOLE SOURCE AWARD OF CONTRACT,
CONTINUATION OF COURSETA VR SOFTWARE SUBSCRIPTION**

BACKGROUND

Originating Office and Explanation of Request:	The senior vice president for academic affairs is requesting a sole source award of contract for the continuation of the Courseta VR software subscription.
Award Type:	Sole Source
Reason Being Brought to Board:	Board approval is required for all sole source contract awards valued over \$100,000.
Certification:	The director of procurement certifies that the software can only be sourced from the software publisher, Intulect, Inc. Funding is available under the Maryland Clinical Simulation Resource Consortium (MCSRC) Simulation Continuation Grant 2026.
Annual Dollar Amount:	\$294,500
Vendor Name:	Intulect Inc.
Vendor Address:	7413 Windy Meadow Drive Aubrey, Texas 76227
Minority Status:	Non-Minority
Term of Contract:	One year, with two one-year renewal options

RECOMMENDATION

It is recommended that the Board of Trustees approve a one-year sole source contract award to Intulect Inc. of Aubrey, Texas, for the Courseta VR software subscription, commencing July 1, 2026, in an amount not to exceed \$294,500.

It is further recommended that the contract be renewed for two additional one-year terms under the same terms and conditions at the sole discretion of the College provided service is needed and performed satisfactorily, funds are available, and that renewals are in the best interest of the College. The total three-year amount is \$883,500.

This recommended action aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness.

BACKUP INFORMATION

Board Resolution 25-05-060
Policy 41000 – Student Success

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Price

RESOURCE PERSONS

Mr. Johnson

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-087**
Adopted on: **6/15/2026**

Agenda Item Number: 7A
June 15, 2026

Subject: Sole Source Award of Contract, Continuation of Courseta VR Software Subscription

WHEREAS, College policy states that formal bidding process may be dispensed with, in the event of a sole source procurement; and

WHEREAS, This resolution aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness; and

WHEREAS, The president of the College recommends the following action; now therefore be it;

Resolved, That a one-year contract for the Courseta VA software subscription be awarded to Intulect Inc, of Aubrey, Texas, on a sole source basis beginning July 1, 2026, for a total not-to-exceed annual amount \$294,500; and be it further

Resolved, That contract be renewed for two additional one-year terms, under the same terms and conditions at the sole discretion of the College provided that service is needed and performed satisfactorily, that funds are available, and that renewals are in the best interest of the College. The total three-year amount is \$883,500; and be it further

Resolved, That the president is authorized to sign the contract on behalf of the Board of Trustees.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 7B
June 15, 2026

**SOLE SOURCE AWARD OF CONTRACT,
CONTINUATION OF COLLEGEWIDE MAINTENANCE AND INSPECTION
PROGRAM FOR AMMONIA CHILLERS**

BACKGROUND

Originating Office and Explanation of Request:	The senior vice president for administrative and fiscal services and chief operating officer is requesting a sole source award of contract for the continuation of maintenance services for Frick brand industrial ammonia chillers located throughout the College.
Award Type:	Sole Source
Reason Being Brought to Board:	Board approval is required for all sole source contract awards valued over \$100,000.
Certification:	The director of procurement certifies that Industrial Refrigeration Inc. remains the manufacturer's sole authorized service provider for Frick ammonia chillers, and the chief business/financial strategy officer certifies that planned expenditures are available in the FY27 operating budget, subject to Montgomery County Council funding appropriation.
Annual Dollar Amount:	Year 1 - \$128,694 Year 2 - \$130,810 Year 3 - \$132,593 Year 4 - \$134,376 Year 5 - \$136,159
Vendor Name:	Industrial Refrigeration Service, Inc.
Vendor Address:	PO Box 70019 Baltimore, Maryland
Minority Status:	Non-Minority
Term of Contract:	One year, with four one-year renewal options

RECOMMENDATION

It is recommended that the Board of Trustees approve a one-year award of contract on a sole source basis beginning July 1, 2026, to Industrial Refrigeration Service, Inc. of Baltimore, Maryland, for the purchase of ammonia chiller maintenance services, for a not-to-exceed amount of \$128,694.

It is further recommended that the contract be renewed for four additional one-year terms under the same terms and conditions at the sole discretion of the College, provided service is needed and performed satisfactorily, funds are available, and that renewals are in the best interest of the College. The total five-year amount is \$662,632.

This recommended award of contract is in alignment with College Strategic Plan Goal 3: Enhance educational and operational effectiveness.

BACKUP INFORMATION

Board Resolution 11-09-116

Board Resolution 16-06-096

Board Resolution 21-06-068

Policy 63001: Procurement, Consultant Services, and Contracts

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSONS

Mr. Johnson

Ms. Pullen

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-088**
Adopted on: **6/15/2026**

Agenda Item Number: 07B
June 15, 2026

Subject: Sole Source Award of Contract, Continuation of Collegewide Maintenance and Inspection Program for Ammonia Chillers

WHEREAS, College policy states that formal bidding process may be dispensed with, in the event of a sole source procurement; and

WHEREAS, This resolution aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness; and

WHEREAS, The president of the College recommends the following action; now therefore be it;

Resolved, That a one-year contract for Frick ammonia chiller maintenance service be awarded to Industrial Refrigeration Service, Inc. of Baltimore, Maryland, on a sole source basis beginning July 1, 2026, for a total not-to-exceed amount \$128,694; and be it further

Resolved, That contract be renewed for four additional one-year terms, under the same terms and conditions at the sole discretion of the College provided service is needed and performed satisfactorily, that funds are available, and that renewals are in the best interest of the College. The total five-year amount is \$662,632; and be it further

Resolved, That the president is authorized to sign the contract on behalf of the Board of Trustees.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 8A
June 15, 2026

SUPPLEMENTAL APPROPRIATION TO THE FY26 CURRENT FUND BUDGET

BACKGROUND

On May 22, 2025 the Montgomery County Council approved a \$346,868,740 appropriation for the FY26 Operating Budget for Montgomery College. On June 16, 2025, the Board of Trustees adopted the FY26 Current, Enterprise and Other Funds budgets for the same total under resolution 25-06-80 which included a current fund budget in the amount of \$294,936,244.

In the month of January 2026, the State of Maryland experienced a “generational weather event” of snow and ice that significantly affected the operations of the College. The cleanup from the weather event resulted in unusual labor and contractor costs and \$326,675 additional budget funds are needed. Additionally, the College experienced a major pipe burst on its Rockville campus that generated a water bill in excess of norms of \$165,000.

The current fund utility budget was based on an increase of 13.8% over the previous year costs. The College is projecting utility costs to increase 17.7% over the previous year due to higher costs and usage of electricity and \$337,600 additional budget funds are needed.

The current fund budget was based on enrollment of 392,378 credit hours a 14% increase over the previous fiscal year. The College is projecting to end FY26 with a projected credit hour enrollment of 405,496 or 3.3% above budget enrollment. Collective prior year enrollment increases as well as in FY26 have increased faculty costs and \$270,725 is needed to offset those costs.

The events outlined above make it necessary for the College to seek a supplemental appropriation of \$1,100,000 where the source of funding will be tuition and fees due to 3.3% higher than budgeted enrollment.

RECOMMENDATION

It is recommended that the Board of Trustees approve an appropriation increase in the amount of \$1,100,000 for the FY26 current fund. This action will increase the FY26 current fund total appropriation to \$296,036,244. Funding for the increase will come from tuition and fees realized that are greater than budget.

BACKUP INFORMATION

Board Resolution

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSONS

Ms. Greaney

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **26-06-089**
Adopted on: **6/15/2026**

Agenda Item Number:
June 15, 2026

Subject: Supplemental Appropriation to the FY26 Current Fund Budget

WHEREAS, On May 22, 2025 the Montgomery County Council approved a \$346,868,740 appropriation for the FY26 Operating Budget for Montgomery College; and

WHEREAS, On June 16, 2025, the Board of Trustees adopted the FY26 Current, Enterprise and Other Funds budgets for \$346,868,740 under resolution 25-06-80 which included a current fund budget in the amount of \$294,936,244; and

WHEREAS, Several events occurred during the fiscal year making it necessary for the College to seek a supplemental appropriation of \$1,100,000 to the current fund; and

WHEREAS, In January 2026, the State of Maryland experienced a “generational weather event” of snow and ice that significantly affected the operations of the College resulting in unusual labor and contractor costs of \$326,675; and

WHEREAS, The College experienced a major pipe burst on its Rockville campus that generated a water bill in excess of norms in the amount of \$165,000; and

WHEREAS, The College is experiencing higher utility cost increases and usage resulting in approximately \$337,600 in additional funds needed; and

WHEREAS, The College is experiencing higher credit hour enrollment resulting in increased faculty costs and \$270,725 is needed to offset those costs; and

Resolved, That the Board of Trustees approves and supports a current fund supplemental appropriation request of \$1,100,000 to the Montgomery County Executive and County Council; and be it further

Resolved, That this action will increase the FY26 current fund appropriation to \$296,036,244; and be it further

	<i>Current Fund Approved</i>	<i>Supplemental</i>	Current Fund
Instruction	\$ 97,743,527	\$ 270,725	\$ 98,014,252
Academic Support	\$ 48,911,354		\$ 48,911,354
Student Services	\$ 37,328,830		\$ 37,328,830
Operation & Maintenance	\$ 49,844,175	\$ 829,275	\$ 50,673,450
Institutional Support	\$ 54,629,212		\$ 54,629,212
Scholarship	\$ 6,479,146		\$ 6,479,146
Total	\$ 294,936,244	\$ 1,100,000	\$ 296,036,244

Resolved, That the budgeted source of funds to fund the College's current fund are in the amounts listed in the table below.

	<i>Current Fund Approved</i>	<i>Supplemental</i>	Current Fund
County Contribution	\$ 148,759,696		\$ 148,759,696
Tuition & Fees	\$ 72,600,367	\$ 1,100,000	\$ 73,700,367
State Aid	\$ 58,022,994		\$ 58,022,994
Other	\$ 15,553,187		\$ 15,553,187
Total	\$ 294,936,244	\$ 1,100,000	\$ 296,036,244

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 8B
June 15, 2026

FINAL ADOPTION OF THE FY27 CURRENT, ENTERPRISE, AND OTHER FUNDS BUDGETS

BACKGROUND

On January 21, 2026, the Board of Trustees adopted the FY27 Current, Enterprise and Other Funds budgets for a total of \$351,392,177 under resolution 26-01-038. This includes a current fund budget in the amount of \$307,313,096, a Workforce Development & Continuing Education (WDCE) Fund budget of \$21,792,687, and an Auxiliary Enterprises Fund budget of \$2,382,494. The combined total for the enterprise funds is \$24,175,181. It is necessary to re-adopt the current fund budget decreasing the current fund appropriation by \$4,600,000 to \$302,713,096.

The County Executives recommended budget included a \$6.3 million increase to the College's maintenance of effort (MOE). During county council budget sessions, the College was requested and agreed to withdrawing funds from the College's allocated funds within the Consolidated Retiree Health Benefit Trust to pay for retiree health costs in fiscal year 2027. This action results in a decrease to the College's MOE by \$4.6 million in the current fund appropriated amount. Therefore, the net impact for the current fund in FY27 MOE is an increase of \$1.7 million to \$150,459,696.

State aid funding for the current fund is \$61,434,607, which is a 5.9% increase from the prior year and the WDCE state aid fund is \$13,206,248, which is an 8.6% decrease from the prior year. State funding was capped by the governor's budget at 3.0%. The College allocates state aid funding between the current fund and WDCE fund based on earned state eligible enrollment.

	FY26 State Aid	FY27 Allocation	3% Governor Incr	FY27 State Aid
Current Fund	58,022,994	59,645,249	1,789,358	61,434,607
WDCE Fund	14,443,855	12,821,600	384,648	13,206,248
	72,466,849	72,466,849	2,174,006	74,640,855

During its April 20, 2026, meeting under resolution 26-04-063, the Board of Trustees authorized tuition rate increases of \$4 per credit for in-county, \$8 per credit for in-state, and \$12 per credit for out-of-state. The FY27 budget also includes a projection for the use of current fund balance of \$9,293,726.

This budget is fiscally prudent, advances affordability, and supports the employees who inspire and empower our students to change their lives. The economic terms of our employee agreements reflect our commitment to provide fair and sustainable wages. We are grateful to our employees for their commitment to our students.

The fund totals for all funds remain as adopted, with the exception of the current fund and the cable television fund. The adjustment to the cable television fund was a minor downward adjustment of \$6,471.

The table below summarizes the adopted budgets by fund:

Current Fund	\$ 302,713,096
Workforce Development & Continuing Education	\$ 21,792,687
Auxiliary Enterprises Fund	\$ 2,382,494
Cable Television	\$ 1,251,529
Emergency Plant Maintenance and Repair	\$ 350,000
Transportation Fund	\$ 3,150,000
Major Facilities Reserve Fund	\$ 2,000,000
Federal, State and Private Grants	\$ 13,145,900

RECOMMENDATION

It is recommended that the Board of Trustees re-adopt the FY27 fund budgets and authorize the president to implement the budgets as approved by county council funding actions on May 21, 2026.

This recommended action aligns with all four goals of the Montgomery College Strategic Plan.

BACKUP INFORMATION

Board Resolution 26-01-038

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSON

Ms. Greaney

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-090**
Adopted on: **6/15/2026**

Agenda Item Number: 8B
June 15, 2026

Subject: Final Adoption of the FY27 Current, Enterprise, and Other Funds Budgets

WHEREAS, The Board of Trustees adopted the College's FY27 operating budgets on January 21, 2026, under resolution 26-01-038; and

WHEREAS, Montgomery College submitted a budget to the Montgomery County Executive and Montgomery County Council that was fiscally responsible; and

WHEREAS, The Montgomery County Executive and Montgomery County Council recognized the valuable contributions that Montgomery College offers this community; and

WHEREAS, The Montgomery County Council considered the FY27 College's operating budgets totaling \$351,392,177, in work sessions during May 2026; and

WHEREAS, The County Executives recommended budget included a \$6.3 million increase to the College's maintenance of effort (MOE); and

WHEREAS, During county council budget sessions, the College was requested and agreed to withdrawing funds from the Consolidated Retiree Health Benefit Trust to pay for retiree health costs in fiscal year 2027; and

WHEREAS, This action results in a decrease to the College's MOE and subsequently the current fund appropriation by \$4.6 million. Therefore, the net impact for the current fund in FY27 is an increase of \$1.7 million to \$150,459,696; and

WHEREAS, The foregoing expenditure appropriation has been applied to functional expense categories to reflect council actions; and

WHEREAS, This resolution aligns with all goals contained in Montgomery College's Strategic Plan; now therefore be it

Resolved, That the Board of Trustees hereby re-adopts the FY27 College Current, Enterprise, and Other Fund Budgets; and be it further

Resolved, That the functional totals for the FY27 current fund and enterprise operating budgets will be in the amounts listed in the following table:

		Current Fund	Enterprise Funds
10	Instruction	\$ 105,305,968	\$ 7,967,928
40	Academic Support	\$ 47,426,207	\$ 6,464,730
50	Student Services	\$ 38,468,496	\$ 3,072,515
60	Operations & Maintenance of Plant	\$ 53,273,095	\$ 1,968,382
70	Institutional Support	\$ 51,571,184	\$ 2,219,132
80	Scholarships & Fellowships	\$ 6,668,146	\$ 100,000
	Auxiliary Expenditures	0	\$ 2,382,494
Total		\$ 302,713,096	\$ 24,175,181

and; be it further

Resolved, That the estimated budgeted source of funds projected by the Board of Trustees to fund the College's current fund and enterprise operating budgets during FY27 are in the amounts listed in the following table:

	Current Fund	Enterprise Funds
County Contribution	\$ 150,459,696	0
State Aid	\$ 61,434,607	\$ 13,206,248
Tuition and Fees	\$ 77,875,067	\$ 7,026,293
Miscellaneous	\$ 4,410,000	\$ 2,109,450
Fund Balance	\$ 9,293,726	\$ 1,073,190
Net Transfers	\$ (760,000)	\$ 760,000
Total	\$ 302,713,096	\$ 24,175,181

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 8C
June 15, 2026

FINAL ADOPTION OF THE FY27 CAPITAL BUDGET

BACKGROUND

On May 21, 2026, the Montgomery County Council approved the College's FY27 capital budget by appropriating \$35,404,000 to fund 19 projects. The council's approved budget (council resolution 20-1125) includes the following:

Project (in '000's)	College's FY27 Request	County Council Final Action
ADA Compliance	\$ 75	\$ 75
Capital Asset Management System	1,000	-
Capital Renewal	2,000	2,000
Collegewide Central Plant & Distribution Systems	1,000	1,000
Collegewide Library Renovations	1,991	1,824
Collegewide Road/Parking Lot Repairs and Repla.	2,000	2,000
Collegewide Security Systems	250	250
Elevator Modernization	200	200
Energy Conservation	300	300
Facility Planning	270	270
East County Campus	-	40
Germantown Student Services Center	5,653	-
Information Technology	11,250	9,250
Instructional Furniture & Equipment	270	270
Network Infrastructure and Server Operations	4,100	4,100
Planned Life-Cycle Asset Replacement	4,000	4,000
Planning, Design & Construction	1,900	1,900
Rockville Theatre Arts Building Renovation	4,175	4,325
Roof Replacement	1,200	1,200
Site Improvements	700	700
Student Learning Support Systems	1,700	1,700
Total	\$ 44,034	\$ 35,404

Disappropriation

Germantown Student Services Center	(36,727)
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As part of the program approval, the State Department of Budget and Management reduced the scope of the Germantown Student Services Center project by a decrease of 32 percent from 153,000 gross square feet (GSF) to 104,000 GSF, and a funding reduction of \$47.3 million.

The state approved \$912,000 in construction funding for the Rockville Macklin Tower Library renovation project, and the county matched this amount. The state reduced the College's request by \$84,000 with an overall reduction of \$167,000.

The East County Education Center was approved for \$40,000 in FY27 for state funding, which will fund equipment for the Nursing program.

The Rockville Theatre Arts Building Renovation design funding was approved by the state totaling \$4,325,000, an increase of \$150,000 over the College request.

The Capital Asset Management System project funding of \$1 million was not approved due to county fiscal constraints. In addition, the additional \$2 million per year requested for the information technology project was not approved.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the FY27 capital budget as appropriated by the Montgomery County Council and authorize the president to implement the approved budget. The attached resolution provides for the formal action taken each year following the council's appropriation of the College's capital budget.

This recommended action aligns with all four of the Montgomery College Strategic Plan.

BACKUP INFORMATION

Board Resolution 26-11-022
Other Approved Projects

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSON

Ms. Pullen

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-091**
Adopted on: **6/15/2026**

Agenda Item Number: 8C
June 15, 2026

Subject: Final Adoption of the FY27 Capital Budget

WHEREAS, On November 17, 2025, the Board of Trustees adopted the FY27 capital budget under resolution 26-11-022; and

WHEREAS, On May 21, 2026, by council resolution 20-1125 the Montgomery County Council approved the College's FY27-32 capital improvements program and approved the FY27 capital budget with new appropriations totaling \$35,404,000 to fund 19 projects; and

WHEREAS, This resolution aligns with all goals contained in Montgomery College's Strategic Plan; and

WHEREAS, The president recommends the following action; now therefore be it

Resolved, That the Board of Trustees adopts the FY27 capital budget, and authorizes the president to implement the budget as amended, approved, and appropriated by the Montgomery County Council for the College, pursuant to council resolution 20-1125.

MONTGOMERY COLLEGE
FY27 Capital Budget
Other Approved Projects (No Funds Requested in FY27)

Projects with prior-year appropriations (approved as submitted):

Collegewide Physical Education Renovations
Takoma Park/Silver Spring Math and Science Center

Outyear projects with no previous appropriation (FY27-32):

Germantown Student Affairs Phase 2 Renovation & Addition

Deleted outyear projects (FY27-31):

N/A

Projects pending close out:

Rockville Student Services Center

Projects closed out as of July 1, 2024:

Germantown Science and Applied Studies Renovation – Phase 1

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 8D
June 15, 2026

**PETITION FOR FY27 STATE FUNDING, MACKLIN TOWER LIBRARY CONSTRUCTION
ROCKVILLE CAMPUS**

BACKGROUND

On May 21, 2026, the Montgomery County Council appropriated the College's FY27 capital budget, including funds for one state-assisted project, Rockville Macklin Tower Library construction. The county executive and the county council have been informed that the College will petition the state for final approval of funding for this project.

The state and county funding levels for this project are outlined below. The FY27 appropriation for the Rockville Macklin Tower Library construction is \$1,824,000 (\$912,000 in county aid and \$912,000 through state support). The overall project cost (including design) is \$28,760,000 split 50/50 between the county and the state. The College only needs to petition the state for funds from the community college construction grants program.

The attached resolution and county council petition are in the format prescribed by the state and county. In addition, the petition outlines the contingent nature of the council's approval, which requires state approval of the College's projects as part of the FY27 bond bill. With the Board of Trustees' adoption of this resolution, the request is forwarded to the county council for action on the state grant petitions. The appropriation in this resolution is based on projected resources for FY27.

RECOMMENDATION

It is recommended that the Board of Trustees formally request the county council to petition the state for \$912,000 for the construction of the Rockville Macklin Tower Library project.

This recommended action aligns with all four goals contained in Montgomery College's Strategic Plan.

BACKUP INFORMATION

Board Resolution
County Council Resolution
Project Description Form

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSON

Ms. Pullen

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-092**
Adopted on: **6/15/2026**

Agenda Item Number: 8D
June 15, 2026

**Subject: Proposal to Construct a Public Junior/Community College or Additions
Thereeto, Macklin Tower Library Construction Rockville Campus**

WHEREAS, The General Assembly of Maryland has enacted various community college construction loan acts that provide state funds to assist the various counties in financing the costs of acquiring land and constructing public junior, community, or regional community college buildings and facilities, the costs of which were incurred after the effective dates of the acts; and

WHEREAS, This resolution aligns with all goals contained in Montgomery College's Strategic Plan; and

WHEREAS, The Board of Trustees of Montgomery Community College proposes undertaking the construction of the Macklin Tower Library project on the Rockville Campus of the College and has determined that the sum of \$912,000 in state financial assistance available under the loan acts is needed for this purpose; now therefore be it

Resolved, That the Board of Trustees of Montgomery Community College requests that the Montgomery County Council approve the proposal to undertake the construction of the Macklin Tower Library project on the Rockville Campus of the College as set forth in the application for financial assistance; file, as required by the loan acts and contingent on enactment of the FY27 State of Maryland capital budget by the 2026 session of the General Assembly and its approval by the governor, the necessary petition with Maryland Higher Education Commission for a state grant in the amount of \$912,000, and make available the necessary local funds for completion of the project.

A True Copy.

ATTEST:

_____, Secretary-Treasurer
Board of Trustees of
Montgomery Community College

Date: _____

Resolution No.: _____

Introduced: _____

Adopted: _____

COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND

By: County Council

SUBJECT: Petition for state grant of \$912,000 for the construction for the Macklin Tower Library Project on the Rockville Campus of the College

Background

1. The General Assembly of Maryland has enacted various community college construction loan acts that provide state funds to assist the counties in financing the costs of acquiring land and constructing public junior, community, or regional community college buildings and facilities, the costs of which were incurred after the effective dates of the acts.
2. The county council must file a petition to participate in the financial assistance provided in the acts with the Maryland Higher Education Commission (MHEC).
3. The Board of Trustees of Montgomery Community College proposes undertaking the construction of the Macklin Tower Library project on the Rockville Campus of the College in Montgomery County. Upon resolution duly adopted by the Board of Trustees, the Board requests the County Council to petition the Maryland Higher Education Commission (MHEC) for a grant of \$912,000 needed to assist the financing of the public community college project which is described in the application for financial assistance.
4. In the FY27 capital budget for Montgomery College, the Board of Trustees proposed undertaking the construction of the Macklin Tower Library project on the Rockville Campus of the College. On May 21, 2026, the county council approved \$1,824,000 for this project, contingent on the receipt of \$912,000 from the state in FY27. The College only needs to petition the state for funds from the community college construction grants program.
5. In April 2026, the state General Assembly and the Governor approved the FY27 State of Maryland capital budget, which included \$912,000 for the construction for the Macklin Tower Library project on the Rockville Campus of the College. However, the Board of Public Works must still approve the specific grant and the

necessary contracts. Before this approval, the county council must file a petition to participate in the financial assistance provided in the acts with the Maryland Higher Education Commission (MHEC). After the commission receives this petition, the commission will recommend to the Board of Public Works that the Board approve the grant and the contracts.

Action

The county council for Montgomery County, Maryland, approves the following action:

1. In accordance with the enactment by the 2026 session of the General Assembly of the FY27 state of Maryland capital budget and approval by the governor, the county petitions the Maryland Higher Education Commission (MHEC) for a grant of \$912,000 from the available funds of the various community college construction loan acts in order to participate in the available financial assistance.
2. If the Maryland State Board of Public Works approves a grant of less than fifty percent (50%) of the estimated total cost for the construction of the Macklin Tower Library project on the Rockville Campus of the College, and the county council has not already agreed to fund the difference as a part of the approved capital improvements program, the College must notify the county executive and the county council by requesting an amendment to the College's capital improvements program. The amendment must show the actual project funding schedule proposed and the council must approve the amendment before the College awards a contract.

This is a correct copy of council action.

Sara R. Tenenbaum
Clerk of the Council

Attachments: Montgomery College Board of Trustees Resolution No. XX-XXX
Collegewide Library Renovations Project PDF #P661901

Collegewide Library Renovations (P661901)

Category	Montgomery College	Date Last Modified	05/15/25
SubCategory	Higher Education	Administering Agency	Montgomery College
Planning Area	Countywide	Status	Planning Stage

	Total	Thru FY25	Est FY25	Total 6 Years	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	Beyond 6 Years
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EXPENDITURE SCHEDULE (\$000s)

Planning, Design and Supervision	2,834	2,648	186	-	-	-	-	-	-	-	-
Construction	36,644	12,102	22,718	1,824	1,824	-	-	-	-	-	-
Other	3,502	768	2,734	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	42,980	15,518	25,638	1,824	1,824	-	-	-	-	-	-

FUNDING SCHEDULE (\$000s)

G.O. Bonds	21,815	7,759	13,144	912	912	-	-	-	-	-	-
State Aid	21,165	7,759	12,494	912	912	-	-	-	-	-	-
TOTAL FUNDING SOURCES	42,980	15,518	25,638	1,824	1,824	-	-	-	-	-	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 27 Request	1,824	Year First Appropriation	FY20
Appropriation FY 28 Request	-	Last FY's Cost Estimate	42,900
Cumulative Appropriation	41,156		
Expenditure / Encumbrances	36,827		
Unencumbered Balance	4,329		

PROJECT DESCRIPTION

This project provides funding for the renovation of the libraries on two of Montgomery College's campuses, specifically the Rockville Macklin Tower Building, and the Takoma Park/Silver Spring Resource Center. An architecture firm has developed conceptual designs for the two campus libraries, and has identified improvements required to support organizational and service changes, and to modernize the libraries. The main library floors will be hubs of academic life at Montgomery College: dynamic spaces that will be student-centered, technology and service-driven, and will foster innovation. The upper floors will provide students with comfortable and quiet study spaces and smaller, curated collections to support their academic and career goals. Additional goals of this project is to meet the variety of student needs including group study, individual study, and silent study.

LOCATION

Takoma Park/Silver Spring and Rockville Campuses

ESTIMATED SCHEDULE

A part1/part 2 document was completed in FY21 for the Takoma Park/Silver Spring library renovation. Design will start in FY22, construction will begin in FY23, and continue in FY24, with completion in FY24. The Rockville library project design began in FY24, construction is programmed from FY25 through FY27, and FFE is programmed for FY26.

COST CHANGE

State allowable cost escalation of 4.5 percent has been included in this project.

PROJECT JUSTIFICATION

The Takoma Park/Silver Spring Resource Center was constructed in 1978, and is 45 years old. The Rockville Macklin Tower Building was constructed in 1971 and is 52 years old. These two buildings are outdated, space and service configuration is insufficient, employee workspaces are inadequate to promote collaboration with colleagues, as well as, support student success. In FY16, the Montgomery College Libraries had nearly 670,000 visitors, and ethnographic studies have shown that libraries are one of the places at Montgomery College where students can escape from work and family obligations to get homework and studying done. In addition, Montgomery College's libraries provide students access to technology to be successful in their coursework. In FY16, the Montgomery College library's computers, laptops, and tablets were used approximately 200,000 times by nearly 18,000 unique users. Providing computers, laptops, tablets, software, scanners, internet, and accessible software programs improves college affordability for students who wouldn't otherwise be able to afford those tools. The Montgomery College Libraries increasingly support educational excellence by embedding librarians and information literacy into classes with 7,600 students taught. Other relevant studies and plans include the Libraries Master Plan (2015), Montgomery College Libraries' Ethnographic Studies 2013-2016 (2016), Collegewide Facilities Master Plan (1/24), Libraries Planning Study (6/17), and Libraries Planning Study Germantown Addendum (9/17), and Montgomery College Strategic Plan.

OTHER

FY27 Appropriation: Total \$1,824,000 (\$912,000 (GO Bonds); and \$912,000 (State Aid)).

A fund transfer was made to this project: \$650,000 from the Planning, Design and Construction project (#P906605)(BOT Resol. #23-06-093, 06/21/23).

FISCAL NOTE

\$650,000 transferred from Planning, Design, and Construction project (906605) to Collegewide Library Renovations project (661901) in the FY21-26 CIP (BOT Resolution:21-06-069 adopted on 6/21/2021).

DISCLOSURES

Montgomery College asserts that this project conforms to the requirement of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 8E
June 15, 2026

**PETITION FOR FY27 STATE FUNDING, THEATRE ARTS BUILDING RENOVATION DESIGN,
ROCKVILLE CAMPUS**

BACKGROUND

On May 21, 2026, the Montgomery County Council appropriated the College's FY27 capital budget, including funds for one state-assisted project, Rockville Theatre Arts Building renovation design. The county executive and the county council have been informed that the College will petition the state for final approval of funding for this project.

The state and county funding levels for this project are outlined below. The FY27 appropriation for the Rockville Theatre Arts Building renovation design is \$8,500,000 (\$4,175,500 in College fund balance and \$4,325,000 through state support). The overall project cost (including design) is \$91,564,000. The College only needs to petition the state for funds from the community college construction grants program.

The attached resolution and county council petition are in the format prescribed by the state and county. In addition, the petition outlines the contingent nature of the council's approval, which requires state approval of the College's projects as part of the FY27 bond bill. With the Board's adoption of this resolution, the request is forwarded to the county council for action on the state grant petitions. The appropriation in this resolution is based on projected resources for FY27.

RECOMMENDATION

It is recommended that the Board of Trustees formally request the county council to petition the state for \$4,325,000 for the design of the Rockville Theatre Arts Building renovation project.

This recommended action aligns with all goals contained in Montgomery College's 2026 Strategic Plan.

BACKUP INFORMATION

Board Resolution
County Council Resolution
Project Description Form

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSON

Ms. Pullen

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-093**
Adopted on: **6/15/2026**

Agenda Item Number: 8E
June 15, 2026

**Subject: Proposal to Construct a Public Junior/Community College or Additions
Thereeto, Theatre Arts Building Renovation Design, Rockville Campus**

WHEREAS, The General Assembly of Maryland has enacted various community college construction loan acts that provide state funds to assist the various counties in financing the costs of acquiring land and constructing public junior, community, or regional community college buildings and facilities, the costs of which were incurred after the effective dates of the acts; and

WHEREAS, This resolution aligns with all goals contained in Montgomery College's 2026 Strategic Plan; and

WHEREAS, The Board of Trustees of Montgomery Community College proposes undertaking the design of the Rockville Theatre Arts Building renovation project on the Rockville Campus of the College and has determined that the sum of \$4,325,000 in state financial assistance available under the loan acts is needed for this purpose; now therefore be it

Resolved, That the Board of Trustees of Montgomery Community College requests that the Montgomery County Council approve the proposal to undertake the design of the Theatre Arts Building renovation project on the Rockville Campus of the College as set forth in the application for financial assistance; file, as required by the loan acts and contingent on enactment of the FY27 State of Maryland capital budget by the 2026 session of the General Assembly and its approval by the governor, the necessary petition with Maryland Higher Education Commission for a state grant in the amount of \$4,325,000, and make available the necessary local funds for completion of the project.

A True Copy.

ATTEST:

_____, Secretary-Treasurer
Board of Trustees of
Montgomery Community College

Date: _____

Resolution No.: _____

Introduced: _____

Adopted: _____

COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND

By: County Council

SUBJECT: Petition for state grant of \$4,325,000 for the design of the Theatre Arts Building Renovation Project on the Rockville Campus of the College

Background

1. The General Assembly of Maryland has enacted various community college construction loan acts that provide state funds to assist the counties in financing the costs of acquiring land and constructing public junior, community, or regional community college buildings and facilities, the costs of which were incurred after the effective dates of the acts.
2. The county council must file a petition to participate in the financial assistance provided in the acts with the Maryland Higher Education Commission (MHEC).
3. The Board of Trustees of Montgomery Community College proposes undertaking the design of the Theatre Arts Building Renovation project on the Rockville Campus of the College in Montgomery County. Upon resolution duly adopted by the Board of Trustees, the Board requests the county council to petition the Maryland Higher Education Commission (MHEC) for a grant of \$4,325,000 needed to assist the financing of the public community college project which is described in the application for financial assistance.
4. In the FY27 capital budget for Montgomery College, the Board of Trustees proposed undertaking the design of the Rockville Theatre Arts Building Renovation project on the Rockville Campus of the College. On May 21, 2026, the County Council approved \$8,500,000 for this project, contingent on the receipt of \$4,325,000 from the state in FY27. The College only needs to petition the state for funds from the community college construction grants program.
5. In April 2026, the state General Assembly and the Governor approved the FY27 state of Maryland capital budget, which included \$4,325,000 for the design of the Rockville Theatre Arts Building Renovation project on the Rockville Campus of the College. However, the Board of Public Works must still approve the specific grant and the

necessary contracts. Before this approval, the county council must file a petition to participate in the financial assistance provided in the acts with the Maryland Higher Education Commission (MHEC). After the commission receives this petition, the commission will recommend to the Board of Public Works that the Board approve the grant and the contracts.

Action

The county council for Montgomery County, Maryland, approves the following action:

1. In accordance with the enactment by the 2026 session of the General Assembly of the FY27 state of Maryland capital budget and approval by the governor, the county petitions the Maryland Higher Education Commission (MHEC) for a grant of \$4,325,000 from the available funds of the various community college construction loan acts in order to participate in the available financial assistance.
2. If the Maryland State Board of Public Works approves a grant of less than fifty percent (50%) of the estimated total cost for the design of the Theatre Arts Building Renovation project on the Rockville Campus of the College, and the county council has not already agreed to fund the difference as a part of the approved capital improvements program, the College must notify the county executive and the county council by requesting an amendment to the College's capital improvements program. The amendment must show the actual project funding schedule proposed and the council must approve the amendment before the College awards a contract.

This is a correct copy of council action.

Clerk of the Council

Attachments: Montgomery College Board of Trustees Resolution No.XX-XXX
Rockville Theatre Arts Building Renovation #P662502

Rockville Theatre Arts Building Renovation (P662502)

Category	Montgomery College	Date Last Modified	05/18/26
SubCategory	Higher Education	Administering Agency	Montgomery College
Planning Area	Rockville	Status	Preliminary Design Stage

	Total	Thru FY25	Est FY26	Total 6 Years	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	Beyond 6 Years
EXPENDITURE SCHEDULE (\$000s)											
Planning, Design and Supervision	8,650	-	4,175	4,475	4,325	-	150	-	-	-	-
Construction	71,380	-	-	71,380	-	-	10,000	15,000	40,000	6,380	-
Other	11,534	-	-	11,534	-	-	-	-	2,000	9,534	-
TOTAL EXPENDITURES	91,564	-	4,175	87,389	4,325	-	10,150	15,000	42,000	15,914	-

FUNDING SCHEDULE (\$000s)											
Contributions	4,175	-	4,175	-	-	-	-	-	-	-	-
G.O. Bonds	41,607	-	-	41,607	-	-	5,150	7,500	21,000	7,957	-
State Aid	45,782	-	-	45,782	4,325	-	5,000	7,500	21,000	7,957	-
TOTAL FUNDING SOURCES	91,564	-	4,175	87,389	4,325	-	10,150	15,000	42,000	15,914	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)			
Appropriation FY 27 Request	4,158	Year First Appropriation	FY26
Appropriation FY 28 Request	-	Last FY's Cost Estimate	88,026
Cumulative Appropriation	4,342		
Expenditure / Encumbrances	-		
Unencumbered Balance	4,342		

PROJECT DESCRIPTION

The project is for the comprehensive renovation and expansion of the Theatre Arts Building at the Rockville Campus to address current facility problems and programmatic needs. The entire building (21,967 NASF/35,032 GSF) will be renovated, and a building addition of 8,800 NASF /22,480 GSF is planned. It will include the complete interior renovation and reconfiguration of each floor, including modernization and upgrades to building systems and equipment serving these floors. The purpose of the TA Building Renovation/Addition is two-fold. It has been developed to support and advance the mission and strategic initiatives of the College and be in alignment with the recommendations of the most recent campus facilities master plan, updated in February of 2022. In addition, this project is intended to address the specific facilities needs to support the Theatre Arts curriculum and program.

LOCATION

51 Mannakee St, Rockville, MD 20850

ESTIMATED SCHEDULE

The design will be completed over a two-year period beginning in FY26.

COST CHANGE

State allowable cost escalation of 4.5 percent has been included in this project.

PROJECT JUSTIFICATION

The Theatre Arts Building is a 35,032 GSF two-story structure, including a small basement space, constructed in 1966 and renovated in 1995, it houses a theatrical performance auditorium, as well as supporting offices, classrooms, laboratories and other performance-support spaces. The entry sequence into the building is confusing, while the internal circulation is inefficient and disruptive. The building envelope does not meet current performance standards, while finishes and systems inside the building have generally outlived their useful lives. The Rockville Campus has a space surplus of 91,228 NASF, & a 2032 projected space deficit of 250,649 NASF. Relevant studies include the Montgomery College Strategic Plan, and Collegewide Facilities Master Plan (1/24).

OTHER

FY27 Appropriation: \$4,175,000 (State Aid). This project, 662502, replaces project 662401, which was submitted by the College. Funding will be split 50/50 between the County and the State of Maryland.

DISCLOSURES

Montgomery College asserts that this project conforms to the requirement of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.

COORDINATION

Roof Replacements Project, and Planned Lifecycle Asset Replacement.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 9A
June 15, 2026

**APPROVAL OF MEMORANDUM OF AGREEMENT—
COLLECTIVE BARGAINING AGREEMENT BETWEEN MONTGOMERY COLLEGE AND
THE AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES,
AFL-CIO, COUNCIL 3, LOCAL 2380**

BACKGROUND

Representatives of the Board of Trustees and the American Federation of State, County, and Municipal Employees, AFL-CIO, Council 3, Local 2380 (AFSCME Local 2380) reached an agreement on or about June 5, 2026, through reopener negotiations, resulting in the following changes to the collective bargaining agreement (CBA):

Non-Economic Changes

- Section 8.12 – Union Business Time Off
 - The parties agreed to revisions concerning Union Business Time Off, including maintaining the existing Union Business Time Off Bank language and establishing a bank of forty (40) hours of Short Notice Union Business Time Off for use by Union Officials to investigate grievances, attend management-initiated investigative interviews, and perform activities related to the administration and enforcement of the Agreement.
 - Leave Restriction/Blackout Date Discussions
 - The parties acknowledge that there are no collegewide blackout dates for leave usage. The parties further agree to continue collaborative discussions regarding operational periods during which departments may experience increased workload demands and the impact those periods may have on leave approvals.
- Labor/Management Collaboration Committee
 - Section 11.5(A) – Labor/Management Collaboration Committee
 - The parties agreed to revise Section 11.5(A) to provide that the Labor/Management Collaboration Committee will meet six times per fiscal year and to clarify procedures regarding agenda exchanges, additional meetings, and the rescheduling of canceled meetings.

Economic Changes

- Appendix Two – Wage Scale
 - Effective July 1, 2026, the College will increase the wage schedule in Appendix Two of the Agreement by 2.5 percent.
 - For Fiscal Year 2027, bargaining unit employees will receive a 2.5 percent wage increase, provided that an employee's wage does not exceed the maximum of the applicable grade level set forth in Appendix Two of the Agreement.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the attached resolution approving the terms

of the Memorandum of Agreement (MOA) reached through the FY27 reopener negotiations; authorize the vice president and chief human resources officer to execute the MOA upon ratification by AFSCME Local 2380; and delegate to the president the authority and responsibility to implement and administer the MOA.

This recommended action aligns with Goal 3 of the Montgomery College Strategic Plan: Enhance educational and organizational effectiveness.

BACKUP INFORMATION

Resolution
Memorandum of Agreement (Board Members Only)

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSONS

Ms. Kliever
Ms. Leitch Walker

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-094**
Adopted on: **6/15/2026**

Agenda Item Number: 9A
June 15, 2026

**Subject: Memorandum of Agreement-Collective Bargaining Agreement Between
Montgomery College and the American Federation of State, County, and
Municipal Employees, AFL-CIO, Council 3, Local 2380**

WHEREAS, The American Federation of State, County, and Municipal Employees, AFL-CIO, Council 3, Local 2380 (AFSCME Local 2380) is the exclusive representative authorized to negotiate on behalf of certain staff members at Montgomery College; and

WHEREAS, A Memorandum of Agreement (MOA) with proposed terms for the Collective Bargaining Agreement (CBA) with respect to the upcoming fiscal year has been negotiated by teams representing the Board of Trustees and AFSCME Local 2380; and

WHEREAS, The MOA contains non-economic revisions to Section 8.12 regarding Union Business Time Off and Section 11.5(A) regarding the Labor/Management Collaboration Committee; and

WHEREAS, The MOA contains economic provisions increasing the wage schedule in Appendix Two by 2.5 percent effective July 1, 2026, and providing a 2.5 percent wage increase for bargaining unit employees for Fiscal Year 2027, subject to applicable salary grade maximums; and

WHEREAS, The Board's negotiating team recommends approval of the memorandum of agreement by the Board; and

WHEREAS, This resolution aligns with Goal 3 of the Montgomery College Strategic Plan: Enhancing educational and operational effectiveness; and

WHEREAS, The president recommends that the Board take the following action; now therefore be it

Resolved, That the Board of Trustees approves the proposed agreements set forth in the MOA negotiated between Montgomery College and AFSCME Local 2380; and be it further

Resolved, That the Board of Trustees authorizes the vice president and chief human resources officer to execute the Memorandum of Agreement upon ratification by AFSCME Local 2380; and be it further

Resolved, That the Board of Trustees delegates to the president the responsibility and authority to implement and administer the MOA and associated CBA.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-095**
Adopted on: **6/15/2026**

Agenda Item Number: 9B
June 15, 2026

Subject: Collective Bargaining Agreement between Montgomery College and the Montgomery College Chapter of Service Employees International Union, Local 500, CtW

WHEREAS, Service Employees International Union, Local 500, CtW (SEIU), is the exclusive representative authorized to negotiate on behalf of certain part-time faculty members at Montgomery College; and

WHEREAS, The current Collective Bargaining Agreement (CBA) between Montgomery College and SEIU expires on June 30, 2026; and

WHEREAS, A CBA has been negotiated by teams representing the Board of Trustees and SEIU to replace the expiring agreement; and

WHEREAS, Within the CBA are a total of eight articles and one appendix that will have changes, articulated in Article 1: Recognition of Union; Article 4: Grievance Procedure; Article 7: Assignments; Article 9: Compensation and Benefits; Article 10: Time Off; Article 11: Union Rights; Article 13: Scope of Agreement; and Appendix One: Pay Schedule; and

WHEREAS, The members of SEIU Local 500 ratified the CBA on June 4, 2026; and

WHEREAS, The Board negotiating team recommends approval of the CBA by the Board; and

WHEREAS, This resolution aligns with the Montgomery College Strategic Plan Goal 3: Enhance educational and operational effectiveness; and

WHEREAS, WHEREAS, The president recommends that the Board take the following action; now therefore be it

Resolved, That the Board of Trustees approves the CBA with SEIU as set forth in the attached; and be it further

Resolved, That the Board of Trustees authorizes the Board Chair to execute the CBA between Montgomery College and Service Employees International Union, Local 500, CtW; and be it further

Resolved, That the Board of Trustees delegates to the president the responsibility and authority to implement and administer the CBA.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 10
June 15, 2026

COMPENSATION PROGRAMS IN FISCAL YEAR 2027

BACKGROUND

Board action is necessary to authorize salary wage adjustments and establish the salary schedule consistent with the approved FY27 operating budget for non-bargaining associate and support staff, department chairs, and administrators, and to authorize funds in support of recognition awards for all eligible employees.

Wages for bargaining unit employees who are members of the American Association of University Professors (AAUP), American Federation of State, County, and Municipal Employees (AFSCME), and Service Employees International Union (SEIU) bargaining units are established through the collective bargaining process.

Budget appropriation for compensation is based on projected resources for FY27. The County supports our compensation increases through the use of our fund balance.

RECOMMENDATION

The president recommends approval of the following actions:

1. Non-bargaining Associate and Support Staff, Department Chairs, and Administrators Salary Wage Adjustment for FY27.
This resolution authorizes a wage adjustment, defined by Montgomery College as a salary adjustment expressed as a percentage of an employee's overall base pay, for eligible non-bargaining employees in the amount of two and a half (2.5%) percent to the extent that an employee's salary does not exceed the top of the grade level assigned to that employee's position, effective July 1, 2026.
2. Salary Schedule for Bargaining and Non-bargaining Associate and Support Staff, Administrators, and Department Chairs for FY27. This resolution outlines a two and a half (2.5%) percent increase to the pay schedule for all associate and support staff, administrators, and department chairs, effective July 1, 2026.
3. Special Recognition and Outstanding Service Awards for FY27. This resolution authorizes one-time, lump-sum awards of up to two thousand dollars (\$2,000) for special recognition and outstanding service for all eligible employees.
4. Full-time Faculty, Part-time Faculty, and Staff Member of the Year Awards for FY27. This resolution authorizes a one-time, lump-sum award of up to five thousand dollars (\$5,000) each for the Full-time faculty, Part-time faculty, and Staff Members of the Year.

These recommended actions align with Montgomery College Strategic Plan Goal 2: Cultivate a sense of belonging for everyone at the College and Goal 3: Enhance educational and organizational effectiveness.

BACKUP INFORMATION

Board Resolutions (4)

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Collette

RESOURCE PERSON

Ms. Leitch Walker

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-096**
Adopted on: **6/15/2026**

Agenda Item Number: 10
June 15, 2026

**Subject: Non-Bargaining Associate and Support Staff, Administrators, and
Department Chairs Salary Wage Adjustment for FY27**

WHEREAS, Non-bargaining associate and support staff employees may receive a salary wage adjustment provided the employee is not at the maximum of the assigned salary grade; and

WHEREAS, This resolution aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness; and

WHEREAS, The president recommends the adoption of the following resolution; now, therefore, be it

Resolved, That all non-bargaining associate and support staff employees who are not at the top of a salary grade are eligible for a salary wage adjustment up to two and a half percent (2.5%) effective July 1, 2026; and be it further

Resolved, That all administrators and department chairs who are not at the top of a salary grade are eligible for a salary wage adjustment up to two and a half percent (2.5%).

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 10
June 15, 2026

Subject: Salary Schedule for Bargaining and Non-Bargaining Associate and Support Staff, Administrators, and Department Chairs Salary Wage Adjustment for FY27

WHEREAS, The College strives to maintain a competitive salary schedule for its highly qualified associate and support staff, administrators, and department chairs; and

WHEREAS, A review of labor market data, salary improvement projections, and current inflation rates resulted in a determination that a modification to the College pay schedule for FY27 is appropriate; and

WHEREAS, A two and a half percent (2.5%) increase is made to the College pay schedule for FY27; and

WHEREAS, This resolution aligns with Montgomery College Strategic Plan Goal 3: Enhance educational and organizational effectiveness; and

WHEREAS, The president recommends the adoption of the following resolution; now, therefore be it

Resolved, That the Board of Trustee adopt the attached adjusted salary schedule for FY27.

Attachment

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

**FY27 Salary Schedule for
Associate and Support Staff, Administrators, and
Department Chairs**

FY27 Salary Schedule-Bargaining Staff, Non-bargaining Staff, Department Chairs and Administrators Effective July 1, 2026						
	Salary Structure (Annual)			Salary Structure (Hourly)		
Grade	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
S1	\$178,500	\$245,500	\$312,400	\$85.82	\$118.03	\$150.19
41	\$155,222	\$213,445	\$271,668	\$74.63	\$102.62	\$130.61
39	\$135,044	\$185,671	\$236,298	\$64.93	\$89.26	\$113.60
37	\$117,402	\$161,443	\$205,483	\$56.44	\$77.62	\$98.79
35	\$102,113	\$140,406	\$178,698	\$49.09	\$67.50	\$85.91
33	\$88,876	\$122,205	\$155,534	\$42.73	\$58.75	\$74.78
31	\$81,740	\$106,250	\$130,760	\$39.30	\$51.08	\$62.87
29	\$74,267	\$96,558	\$118,850	\$35.71	\$46.42	\$57.14
27	\$67,557	\$87,813	\$108,068	\$32.48	\$42.22	\$51.96
25	\$61,384	\$79,776	\$98,168	\$29.51	\$38.35	\$47.20
23	\$55,830	\$72,567	\$89,304	\$26.84	\$34.89	\$42.93
21	\$50,748	\$65,948	\$81,149	\$24.40	\$31.71	\$39.01
19	\$47,936	\$59,921	\$71,905	\$23.05	\$28.81	\$34.57
17	\$44,438	\$55,548	\$66,657	\$21.36	\$26.71	\$32.05
15	\$41,129	\$51,411	\$61,693	\$19.77	\$24.72	\$29.66
13	\$38,103	\$47,629	\$57,155	\$18.32	\$22.90	\$27.48
11	\$35,267	\$44,084	\$52,900	\$16.96	\$21.19	\$25.43

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 10
June 15, 2026

Subject: Special Recognition and Outstanding Service Awards for FY27

WHEREAS, This resolution aligns with the Montgomery College Strategic Plan Goal 2: Cultivate a sense of belonging for everyone at the College; now therefore be it

Resolved, That the Board of Trustees authorizes up to two thousand dollars (\$2,000) as the lump sum amount for special recognition and outstanding service awards to be presented to those employees of the College who are eligible and approved for such an award during FY27.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number:
Adopted on:

Agenda Item Number: 10
June 15, 2026

**Subject: Full-time Faculty, Part-time Faculty, and Staff Member of the Year Awards for
FY27**

WHEREAS, This resolution aligns with the Montgomery College Strategic Plan Goal 2: Cultivate a sense of belonging for everyone at the College; now therefore be it

Resolved, That the Board of Trustees authorizes up to five thousand dollars (\$5,000) each as the lump sum amount for the full-time faculty member, part-timer faculty member, and staff member of the year award to be presented to those employees of the College who are eligible and approved for such an award during FY27.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Agenda Item Number: 11
June 15, 2026

**THE ANNUAL PROGRESS REPORT ON THE PLAN FOR A
PROGRAM OF CULTURAL DIVERSITY**

BACKGROUND

Maryland state legislation passed in 2008 requires every higher education institution to develop and implement a plan for a program of cultural diversity. Accordingly, each “cultural diversity plan must include an implementation strategy and timeline for meeting the goals.” Montgomery College’s current Plan for a Program of Cultural Diversity was approved by the Board of Trustees in 2025 and is in effect from FY2026 to 2029.

In addition, the Maryland Higher Education Commission (MHEC) requires an annual progress report from institutions. Specifically, as required by section 11-406 of the Education Article, the governing body of each Maryland public college and university is required to submit, by September 1 of each year, a report summarizing institutional progress toward the implementation of its plan for cultural diversity. As per the statute, the Commission is required to review each plan, monitor each institution’s progress toward achieving the goals outlined in its plan, and assess each plan’s adequacy and compatibility with the state’s goals for higher education. Additionally, the Commission is required to report its findings to the Maryland Senate’s Education, Health, and Environmental Affairs Committee; the Senate Budget and Taxation Committee; the House Appropriations Committee; and the House Committee on Ways and Means by December 1 of each year.

As required by section 11-406 of the Education Article, the attached report is Montgomery College’s annual progress report of its program of cultural diversity and provides a report on progress made during fiscal year 2026. The Office of Inclusive Excellence and Belonging has prepared this report, which highlights some of the ways Montgomery College promotes diversity and inclusion among its students, faculty, and staff through programming, training, professional development, recruitment, access, support, retention, and completion.

RECOMMENDATION

It is recommended that the Board of Trustees accept the Montgomery College Annual Progress Report on the Plan for a Program of Cultural Diversity for fiscal year 2026 and authorize the president to forward it to the Maryland Higher Education Commission.

This recommended action aligns with Montgomery College Strategic Plan Goal 2: Cultivate a sense of belonging for everyone at the College.

BACKUP INFORMATION

Board Resolution
Montgomery College Annual Progress Report on the Plan for a Program of Cultural Diversity
Montgomery College Plan for a Program of Cultural Diversity FY26–29

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Secuban

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

Resolution Number: **26-06-097**
Adopted on: **6/15/2026**

Agenda Item Number: 11
June 15, 2026

Subject: The Annual Progress Report on the Plan for a Program of Cultural Diversity

WHEREAS, Maryland legislation requires each higher education institution to have a cultural diversity plan; and

WHEREAS, The Board of Trustees reviewed and approved the Montgomery College Plan for a Program of Cultural Diversity in 2025 covering fiscal years 2026–2029; and

WHEREAS, The Board of Trustees continues to endorse the plan and embraces the goals as critical institutional imperatives; and

WHEREAS, This resolution aligns with Montgomery College Strategic Plan Goal 2: Cultivate a sense of belonging for everyone at the College; and

WHEREAS, Annually, each Maryland institution's governing board must accept and submit to the Maryland Higher Education Commission (MHEC) a progress report on the institution's implementation of the cultural diversity plan; and

WHEREAS, MHEC must review the progress report and monitor compliance; and

WHEREAS, Montgomery College has developed the Annual Progress Report on the Plan for a Program of Cultural Diversity that provides insight into the way the College addresses diversity among its students, faculty, and staff through programming, training, professional development, recruitment, access, support, retention, and completion; and

WHEREAS, The annual progress report demonstrates the College's commitment and good faith efforts for removing barriers to expand and sustain diversity and producing measurable results; and

WHEREAS, This plan represents how Montgomery College creates transformation at scale for inclusive excellence and belonging while enabling students to discover their passions and unlock their potential to transform lives, enrich the community, and change the world; and

WHEREAS, The president recommends that the following action be taken; now therefore be it

Resolved, That the attached Montgomery College Annual Progress Report on the Plan for a Program of Cultural Diversity is accepted by the Board of Trustees; and be it further

Resolved, That the president is authorized to submit the report to the Maryland Higher Education Commission.