



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College, Rockville, Maryland
Board Room, Central Services Building, 9221 Corporate Boulevard, Room 109
In-person Public Participation or via Zoom Webinar • Webinar ID: 948 3980 8008
June 17, 2024

A. CALL TO ORDER–PUBLIC VOTE TO GO INTO CLOSED SESSION

Board Chair Brintnall called a brief public meeting to order at 6:45 p.m. for the sole purpose of voting to go into closed session. A roll call of trustees was taken to establish a quorum.

B. ROLL CALL–PUBLIC VOTE TO GO INTO CLOSED SESSION

Trustees Present: Trustee Michael A. Brintnall, Chair
 Trustee Frieda K. Lacey, First Vice Chair
 Trustee Gloria Aparicio Blackwell, Second Vice Chair
 Trustee Sheryl Brissett Chapman
 Trustee Annice Cody
 Trustee Omar A. Lazo
 Trustee Robert F. Levey
 Trustee Maricé I. Morales
 Trustee Rishi G. Nixon

Trustee Absent: Trustee Judy Docca

C. MOTION TO CLOSE SESSION

Board Chair Brintnall announced that pursuant to the General Provisions Article 3-305(b), the meeting would be closed only to:

- discuss one cybersecurity matter—subsection 15, and
- conduct two administrative functions.

Trustee Aparicio Blackwell made a motion to close the meeting. Trustee Lacey seconded.

A vote was taken and the motion passed unanimously.

No members of the public had any objections to closing the meeting.

Statutory authority	Topic description	Persons present for discussion	Action Taken
3-305(b) Subsection 15	Discuss cybersecurity matters	Chief information security officer; Trustees; president; chief of staff/chief strategy officer; general counsel; senior vice presidents; board staff	Information only. No official action taken.

Administrative Function	To discuss results of the FY24 Chair's Assessment	Trustees; president; chief of staff/chief strategy officer; general counsel; senior vice presidents; board staff	Information only. No official action taken.
Administrative Function	To discuss the results of the FY24 Board Chair Assessment	Trustees; president; chief of staff/chief strategy officer; general counsel; senior vice presidents; board staff	Information only. No official action taken.

1. CONVENE PUBLIC MEETING

The Montgomery College Board of Trustees re-convened at 7:42 p.m. on June 17, 2024, in the Board Room of the Central Services Building, located at 9221 Corporate Boulevard, Rockville, Maryland, to conduct the public session of its June meeting. The public was invited to participate in person or via Zoom teleconference.

2. ROLL CALL

Trustees Present: Trustee Michael A. Brintrnall, Chair
 Trustee Frieda K. Lacey, First Vice Chair
 Trustee Gloria Aparicio Blackwell, Second Vice Chair
 Trustee Sheryl Brissett Chapman
 Trustee Annice Cody
 Trustee Omar A. Lazo
 Trustee Robert F. Levey
 Trustee Maricé I. Morales
 Trustee Rishi G. Nixon

Trustee Absent: Trustee Judy Docca

3. APPROVAL OF AGENDA

Trustee Levey made a motion to approve the public meeting agenda. Trustee Morales seconded.

A vote was taken and the motion passed unanimously.

4. REPORTS

A. President's Report

Dr. Williams began his report with acknowledgement of the upcoming Juneteenth holiday and recognized the outstanding work of data science students Mike Alfaro and Gbaike Ajayi, whose capstone research projects addressed the needs of several Montgomery County agencies. Additionally, Dr. Williams acknowledged staff members Eunice Melo and Tanya Camp, who accompanied him to a panel at the U.S. Department of Labor's Employment and Training Administration to present on MC's experience with the \$1.6 million workforce development grant awarded in 2022.

Continuing with other news, Dr. Williams reported that the College's Hispanic Serving Institution Task Force has completed its report and shared it with the College community. Work has begun on the implementation of the report's recommendations under the leadership of our interim chief equity and inclusion officer.

Giving an update on summer enrollment, Dr. Williams reported current numbers exceed projections and enrollment is ahead of last year's levels by almost 10%. He expressed his deep appreciation for the faculty and staff who drive our summer offerings and programming, taking special note of the WDCE classes for the community and youth of Montgomery County.

Dr. Williams concluded his report with appreciation for the members of the Board of Trustees who are completing their terms at the end of June: First Vice Chair Dr. Frieda K. Lacey, Trustee Dr. Judith Docca, and Student Trustee Rishi G. Nixon. He extended his deepest gratitude to Chair Dr. Michael Brintnall for his leadership these past two years.

B. Liaisons' Reports

i. Montgomery College Alumni Association Board

Trustee Nixon, liaison to the Montgomery College Alumni Association, reported that the Alumni Association's Board of Governors met on May 23. A new slate of officers was approved and several new members were welcomed to the meeting. The Board of Governors heard updates on their many fundraising initiatives, including the Dogfishing for MC Scholarships event. Lastly, Mr. Steve Robinson was introduced as the new alumni director for the College.

ii. PIC MC Foundation Board

Trustee Lazo, liaison to the PIC MC Foundation Board, reported that a meeting was held on June 11. This was the final meeting of the year for the Foundation Board, who heard an end-of-year wrap-up from Board Chair Dr. Gail Wasserman.

Trustee Lazo noted that the Board of Trustees would have an opportunity later in the evening to vote on the updated operating agreement between the College and PIC MC as well as its updated bylaws.

iii. Montgomery College Foundation Board

Trustee Levey, liaison to the Montgomery College Foundation Board of Directors, reported that a meeting was held on June 12. At that meeting, the Board of Directors received an update on its annual fundraising goal, raising more than \$8.8 million toward its goal of \$6,000,000. That is 146.8% of the goal achieved with 94.5% of time elapsed.

Trustee Levey noted two major gifts to the College, the first from the estate of retired professor Charles M. Holland, and the second from Dr. Sharon Fechter, Dean of Humanities, who is retiring after 25 years of dedicated service. Trustee Levey concluded his report with recognitions of Vice President for Development and Executive Director for the MC Foundation Joyce Matthews and Senior Campaign Director Noah Saposnik and their staff, as well as the chair of the Foundation Board of Directors, Mary Pat Alcus, for all their good work on behalf of the College and our students.

C. Chair's Report

Board Chair Brintnall began his report with news of recent events, including the Montgomery County Chamber of Commerce Annual Dinner, which took place on June 5.

Following with news of upcoming board actions, Board Chair Brintnall reported that final adoptions of FY25 capital and operating budgets would take place later that evening. Also taking place later in the meeting would be votes on recommendations of medallions to honor outgoing Trustees Frieda Lacey, Judith Docca, and Rishi Nixon. Board Chair Brintnall recognized Trustee Docca, who could not be at the meeting, for recently being honored with a Living Legend Award during the County's Juneteenth celebration. The 2024 award recipients were honored for their lifelong dedication to service, advocacy, and selfless acts of kindness.

Concluding his report, Board Chair Brintnall noted that this was his final meeting presiding as chair. He thanked the board for entrusting him to provide leadership in this role and for their constant support. Chair Brintnall stated that he looks forward to supporting Trustee Gloria Aparicio Blackwell as new chair and continuing to work together on behalf of Montgomery College.

5. CONSENT AGENDA

May 13, 2024 Public Vote and Closed Session Minutes
May 13, 2024 Audit Committee Meeting Minutes
May 13, 2024 Public Meeting Minutes
BR#24-06-069 Personnel Actions Confirmation Report

Trustee Morales made a motion to approve the consent agenda. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

6. RECOGNITIONS

BR#24-06-070 Recognition of Retirees
BR#24-06-071 Award of Honorary Degrees 2024
BR#24-06-072 Naming of a Classroom in the Catherine and Isiah Leggett Math and Science Building, Takoma Park/Silver Spring Campus, in Honor of Professor Charles M. Holland
BR#24-06-073 Award of Bronze Medallion to Trustee Judith R. Docca
BR#24-06-074 Award of Bronze Medallion to Trustee Rishi G. Nixon
BR#24-06-075 Award of Silver Medallion to Trustee Frieda K. Lacey

Trustee Levey made a motion to approve the recognition items. Trustee Morales seconded.

A vote was taken and the motion passed unanimously.

7. AWARDS OF CONTRACT (COMPETITIVE)

BR#24-06-076 Award of Contract, Collegewide Elevator Maintenance and Repair Services, Bid e424-007
BR#24-06-077 Award of Contract, Collegewide Maintenance Supplies, Miscellaneous Equipment, Bid e424-008
BR#24-06-078 Award of Contract, Building Automation Trainers (Training Equipment), Bid e424-009

BR#24-06-079 Multiple Awards of Contract, Athletics Transportation, Bid e524-008

Trustee Morales made a motion to approve the competitive awards of contract. Trustee Levey seconded.

A vote was taken and the motion passed unanimously.

**8. AWARD OF CONTRACT (PROCUREMENT THROUGH OTHER AGENCY)
BR#24-06-080 Award of Contract, Procurement Through Other Agency, Continuation of Banking Services, PTOA 24-080**

Trustee Morales made a motion to approve the procurement through other agency award of contract. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

**9. AWARDS OF CONTRACT (SOLE SOURCE)
BR#24-06-081 Sole Source Award of Contract, Continuation of Duo Security Two-Factor Authentication Software License
BR#24-06-082 Sole Source Award of Contract, Continuation of Document Imaging System Software License and Maintenance**

Trustee Morales made a motion to approve the sole source awards of contract. Trustee Lazo seconded.

A vote was taken and the motion passed unanimously.

**10. INSTITUTIONAL REPORT
BR#24-06-083 The Annual Progress Report on Programs of the Cultural Diversity Plan**

Trustee Morales made a motion to approve the institutional report. Trustee Lazo seconded.

A vote was taken and the motion passed unanimously.

**11. SUPPORTING ORGANIZATION MATTER
BR#24-06-084 Updated Operating Agreement Between Montgomery College and The Pinkney Innovation Complex for Science & Technology at Montgomery College Foundation, Inc., dba PIC MC, Inc. (PIC MC Foundation) and Amendments to the PIC MC Foundation Board Bylaws**

Trustee Levey made a motion to approve the support organization matter. Trustee Morales seconded.

A vote was taken and the motion passed unanimously.

**12. COMPENSATION AND BENEFITS MATTER
BR#24-06-085 Amendment to the Montgomery College Retirement Plan**

Trustee Morales made a motion to approve the compensation and benefits matter. Trustee

Lazo seconded.

A vote was taken and the motion passed unanimously.

13. POLICY MATTERS

BR#24-06-086	Modification of Policy 31001–Sexual Misconduct
BR#24-06-087	New Policy 31001A–Sex Discrimination and Sex-Based Harassment
BR#24-06-088	Modification of Policy 45001–Tuition, Fees, and Refunds
BR#24-06-089	Modification of Policy 11004–Governance
BR#24-06-090	Modification of Policy 21001–College Name
BR#24-06-091	Retirement of Policy 21002–Corporate Seal of the College
BR#24-06-092	Retirement of Policy 51002–Master Plan for Education Programs

Trustee Levey made a motion to approve the policy matters. Trustee Morales seconded.

A vote was taken and the motion passed unanimously.

14. BUDGET MATTERS

BR#24-06-093	Final Adoption of the FY25 Capital Budget
BR#24-06-094	Petition for FY25 State Funding, Macklin Tower Library Design, Rockville Campus
BR#24-06-095	Final Adoption of the FY25 Current, Enterprise, and other Funds Budgets

Trustee Morales made a motion to approve the budget matters. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

15. NEW BUSINESS

There was no new business to come before the board.

16. TRUSTEE COMMENTS

Trustee Lacey announced that she attended the Professor Eric Gross Scholarship event. Trustee Aparicio Blackwell announced that she was pleased to worked with Trustee Lacey and wished her well. Trustee Aparicio Blackwell also thanked Trustee Nixon for his commitment and service to the College. Trustee Brissett Chapman gave a commendation to outgoing Chair Brintnall.

11. ADJOURNMENT

Trustee Lazo made a motion to adjourn. Trustee Levey seconded.

A vote was taken and the motion passed unanimously.

The meeting was adjourned at 8:43 p.m.

Signature on file

Dr. Michael A. Brintnall
Chair, Board of Trustees

Signature on file

Dr. Jermaine F. Williams
President and Secretary-Treasurer,
Board of Trustees

Recorder: Lily Lee
Approved on: September 16, 2024