

MC GOVERNANCE

Attendees:

1. Donna Kinerney
2. Nancy Newton
3. Manuri Perera
4. Liz Sepulveda
5. Transcie Almonte-Sabio
6. Angel Griffin
7. Elena Oulanova
8. Caralyn Bushey

Absent: Antoinette Thompson, Beri Kari-Fonge, Joel Martinez (death in family, no sub)

Call to order

- Meeting began recording @ 8:30 am
- Transcie Almonte called meeting to order @ 8:33 am 4/13/2021
- Reminder of meeting being recorded and that meeting is available to all College audience

Approval of meeting minutes and agenda

- Last meeting minutes displayed for review
- Correct Allen Taylor to Jane Allen Miller under Chair Report
- Add last name Bridges to Brad from Auxiliary services
- Correct METS to Metz Culinary Management Food Services
- Nancy motions to approve, second by Donna
- Agenda approved by Liz

Constituent concerns

- Nancy Newton – voting for governance election; only WDCE nominees were visible. College council says that depends on needs; concern that voting is restricted to only WDCE instead of everyone available
- Transcie added that an email was not sent about nomination and was not aware that she had been nominated

Chair report

- Reminder state of the college address from Dr. Pollard 4/14 @ 11 am
- Montgomery can code, free summer coding camp; middle school MCPS students, registration is open
- FY22 budget and development; aligned with 2025 strategic plan, need same level of funding from FY 2021

- Monitoring revenue sources; county, state, tuition and fees. Enrollment trends, WDCE enrollment down, grants may assist
- Timeline for budget: April approves tuition and fees, April/May county council approves county budget, June county council approves budget; available online
- Updates on modifications for compensation; fair, equitable, compliant, and sustainable: July 1, 2021 – degree attainment award one time of !\$1500, longevity 1560 payment, promotional consistent with compensation, to in accordance with guidance, special project major work requirements; available on website
- Governance election concluded 4/9/2021; new members to be announced

Goals discussion

- Liz updated group on QR code
- Permission from George Payne and SHaW center to use QR code for print material
- Add verbiage to be added to syllabi and share to PD group so all are aware

Special guest (s)

- **Jane-Ellen Miller**
- from OIT project update (Campus Works)
- Shared PPT with update on WorkDay (WD)
- 6k plus processes being performed and used at the College with various departments involved; WD has to be able to handle all of them
- Planning and reorganizing WD happened along the way, removing and/or updating the software or process
- How have we done things and does it still need to be done this way
- Various vendors assisted with integrations
- WD upgrades every 6 months similar to Banner but college has no control over what is updated nor how it effects current processes
- Performance reviews to be added to WD, next years' goals can be added this summer
- WD@ MC Job aides on how to navigate and update information (MC @ WD)?
- Info can be found on individual pages or on main page
- Nancy Newton asked about trends and how MC measures up; IT master plan, 5 year plan
- IT alignment and planning, appointed by SVP or President
- Implementing chat bots into the MC website in order to assist students that were no longer able to visit campus due to the pandemic
- Initiatives across the board that support goals of the college
- Chat bots different than star fish
- Desk phone connected to MS Teams in order to make laptop a “phone”, eliminates need for cell phone and/or using a personal cell

- Manuri asked about reporting capabilities for Finance; 900 reports available, what can be used and what has to be custom
- WD report rich
- Will return for follow-up

Colleen Dolak

- Office of advancement and community engagement; annual fund manager for MC foundation
- Board comprised of volunteers; alumni, etc.
- Shares vision and mission of College, facilitate academic opportunities
- Various ways of donating: anonymous, payroll deduction, endowment scholarship, one time contributions
- More access to WDCE scholarships
- Nancy Newton – additional info on minority scholarship program and how to better promote; Presidential scholars program still building funds and being designed to access and support AA male but open to all students
- Share WDCE student success and scholarship stories

Announcements and Future agenda

- Inviting newly elected members to meeting; TBA once announced and confirmed
- Motion to adjourn by Nancy Newton
- Motion second by Manuri Perera
- Meeting adjourned, Zoom recording stopped @ 9:56 am, meeting ended @ 9:56 am