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**MONTGOMERY COLLEGE GOVERNANCE**  
**STUDENT SERVICES & SUCCESS COUNCIL MEETING**

Tuesday, February 21, 2023 3:00 – 5:00 P.M.

**Zoom**  
**MINUTES**

**Attendees**

- Members Present: Sergio Washington, Ernest Cartledge, Tonya Mason, Amanda Lebleu, Kelly Livernoche, Jessame Ferguson, Tyler McClenithan, Edith Johnson, Najah Mills
- Members Absent: Luc Desir, Andrew Krieger, Daniel Robert Trujillo, Eunice Melo, Judith Taylor
- Guests: Clevette Ridguard, Yvette Taylor, Kristen Roe, Scot Brown, John Hamman, Dr. Monica Brown

**Call to Order**

Chair Washington called the meeting to order at 3:03 p.m.

**Constituent Concerns**

- None raised

**Approval of Minutes**

The November 15, 2022 and December 20, 2022 meeting minutes were approved.

**Chair's Report**

Chair Washington shared important information items via a PPT presentation. Highlights included:

- Edith Johnson was welcomed as a new member of the Student Services & Success Council filling a vacancy.
- Governance Nominations and Elections – Nominations begin on Feb. 27 and Elections begin on March 29. There are several governance information sessions on zoom. There will also be Meet and Greet sessions at each of the 5 locations. See the MC Governance webpage for more information.
- Staff Enrichment Day is on March 15.
- OIT sent our annual reminders to update your operating system, software
- Mobile Markets are happening on Wednesdays – we would like people to register to volunteer, because you will get updates. You can also just show up. Volunteers can help for as little as 30 minutes, or for as long as you like.
- TP/SS Library has moved to the P1 building while the renovations in RC are happening.
- New MC Wellness opportunities on the website, encourage others to participate.
- Mental Health Project – week of April 24, multiple campuses are working on activities
- Anti-racism badge cohort 2 is beginning.

**Title IX – Kristen Roe**

- Joined us to answer any questions.
- She is the one Title IX coordinator for the college. Her office is in CT, but she meets people where they are. If a student at TP/SS wants to meet, she will make arrangements to meet them there. She will find a private space at the campus to meet and talk. She also provides zoom meetings for students. Some students are more comfortable talking

in their own space. She is also available by email or by phone. She also provides training opportunities.

- It is not a 24/7 crisis service. She tries to be responsive and get back to people as quickly as possible during business days. Students should be referred to the crisis services for other times.
- Anyone at the college who receives a report of sexual misconduct, sexual harassment, or gender based discrimination should refer it to the Title IX office. For example, if a student is experiencing stalking on campus, they may stop coming to campus. We need to address that so they can continue their academic goals.
- Title IX office also takes care of requests for accommodations related to pregnancy for students. Her office also organizes access to the Mamava pods. The locations are on the Title IX website and can also be accessed via an app. If someone is on campus for one time and needs access for a single use, campus safety can open them too.

#### **Your Voice, Your MC – Employee Experience and Climate Survey – Scot Brown**

- Spread the word – Survey extended to Monday, February 27 – want to get as many employee voices as possible.
- Several actions were taken by the college as a result of the 2021-2022 survey cycle, including job ladders, required qualifications, and performance review process.
- There are confidentiality measures that will make sure anyone's responses are not able to be identified.
- Results will be provided to the college in April/May 2023.
- In fall 2024 there will be open forums to collect action plan ideas and input.

#### **Strategic Plan Refresh – John Hamman**

- College is currently vetting the draft. You can share your thoughts via the website, there is a form you can fill out, or you can talk with any member of the SPARC. There are 2 forums remaining. One at GT on Feb. 22 and one on Feb. 23 via zoom (registration is required).
- The SPARC will use the feedback to update the draft and get it to the Board of Trustees in April.
- Sources of inspiration for the refresh included MC 2025, Your Voice Survey, CC Survey of Student Engagement, models from other institutions, and more.
- Currently there are 4 goals in the draft. There is a new lexicon for the refreshed plan, which includes goals, supporting strategies, intended outcomes, and indicators.
- They are also revisiting the mission, vision, and values which were last updated in 2011.
- Request – talk to other people about the draft and help them submit ideas if they aren't comfortable filling out the form online.

#### **State of Student Affairs Update – Dr. Monica Brown**

- The state of higher education and student affairs provides many opportunities for doing new things to impact students and supporting their success. Thinking about how we meet student needs. How do we ready ourselves to support students from all walks of life? We have students who come to us without supports and they need that from us. How we wrap supports around them, and how we receive them so they don't have to search for what they need. Creating a sense of belonging so they want to be here.
- Student Affairs was very innovative and creative during the pandemic to support students where they were. And now we have students seeking us in-person and online, we need to provide robust services in both those environments.
- Engaged with Seagull to provide a report with recommendations which includes national practices that have been successful. The strategies will be shared with people more broadly to discuss the future of our work in a post-pandemic environment and how we

need to engage with students and how they need to engage with us. Creating a new vision for student affairs to take our work to the next level, including looking at our work through the lens of equity. There will be a Student Affairs meeting in April. This work will intentionally feed into the next Student Affairs Master Plan.

### **Adjournment**

Meeting adjourned at 4:59 p.m.

### **Next Meeting**

March 21, 2023 at 3:00 p.m.

Jessame Ferguson  
Student Services and Success Council Secretary