

MC GOVERNANCE

Montgomery College
Staff Council Meeting #9 Minutes
Thursday, February 21, 2019
1:00PM – 3:00 PM
CT S301

Attendees

Members Presents: Shane Doyle, Shakenna Adams-Gormley, Jamey Lawrence, Angie Moy, Alexander Valencia-Reyes, Gloria Brewer, Vickie Drake, Sandra Marke, Dana Daniels, and Jeremi Lecuyer

Members Absent: Erin Hudgins, Luis Santiago, Stacey Gustavson

Proxy: None

Guests: Carlo Sanchez

Liaison: None

Call to Order

Chair Shane Doyle called the meeting to order at 1:02pm. The meeting was recorded for internal use.

Constituent Concerns

- Concerns were raised regarding EAP, travel funds, and other professional development activities for non-bargaining staff.

Approval of Agenda and Previous Minutes

Minutes and Agenda are approved as written.

MC2025 Planning Committee Updates – Vickie Drake

- Committee continued working on the 6 goals
 - They worked on the “get students in and out” section of the goals and came up with refined objectives
 - Goals out for public comment indefinitely
- Campus forums are coming up
 - Westfield South: Mon. February 25th 8:30 – 10:30am
 - Rockville: Thurs February 28th 12:00 – 2:00pm

- Germantown: Tues February 26th 12:00 – 2:00pm
- Takoma Park Silver Spring: Fri March 8th 12:00 – 2:00pm
- Gaithersburg Business Training Center: Tues March 5th 11:00am – 1:00pm
- Central Services: Weds March 6th 12:00 – 2:00pm
- ELITE Listen Tours begins March 12th

Council Liaison Reports

- **Constituent concerns**
 - Requesting for unpaid maternity leave to expand to paid family leave is under review w/ HR & decision will be made by the end of this semester.
- **Food Services**
 - Students are not happy with cost and quality of the food service and Montgomery College is looking into other options. A competitive RFP is set for June 2020.
 - Montgomery College is looking into pop up restaurants and food trucks.
- **Operational Services Council**
 - Shuttle bus need to be warmer during the winter seasons.
 - The app that lets riders when the Shuttle bus is late is not accurate.
 - An ad with parking office contact information needs to be placed inside the shuttle bus and on shuttle bus schedule.
- **Germantown Campus Council**
 - Signage needed for how to get to the PK building on Takoma Park campus.
 - A particular office is cold.
 - Request earlier notification about school closing and delays.

Inclement Weather Procedures and Communications – Carlo Sanchez, Public Safety Training Officer

- Elements they look at
 - The final decision is made by Vice President of Administrative and Physical services
 - call is made based off recommendation of Vice President Mills
 - Vice President Mills gets the information from multiple sources
 - Public Safety dept.
 - Campus Facilities dept.
 - Communications dept.
- Decisions are made based on safety, MC's partners, and what the departments around the county and state believe is the safest way to proceed during inclement weather.

If you have questions or concerns please email Carlo Sanchez at carlo.sanchez@montgomerycollege.edu

Governance Training Resolution

- Staff Council recommends some kind of training for managers/supervisors regarding the role of employees in governance, and inclusion of governance topics in orientation.
- Shane will formulate a formal recommendation on for decision next meeting.
 - MC Manager Cohort mandatory – anyone in a supervisory position has to take mandatory management training. Decisions maker tool kit is available on the Governance website.
 - Suggestion of possibly mandatory online training (annual training or annual reminder the season is in session) (add to the tool kit) (add something to the FAQ) which would include governance management training.

Staff Enrichment Day Updates- Shakenna Adams-Gormley

- All the classes for Staff Enrichment Day have been uploaded, and the list will be available soon.
 - Innovation grant \$44,000 in Giveaways
 - This year there will be games, and a room set for massages slated for the whole day.
 - Box lunches from Jersey Mike's will be provided.

PACEI Updates- Shakenna Adams-Gormley

- Equity and Inclusion Summit coming up April 30th on Germantown, campus information can be found on MC Learns.
- Continental breakfast and lunch will be provided.
- Sharon Bland will present the introduction.
- Attendees will be divided into groups for a workshop. Then in the afternoon each group will present what they learn.
- Dr. Pollard will do the close out the summit.

Tracking Report Update- Shane Doyle

- The timelines on notifications during weather closings is now closed.
- EAP funds reporting for non-bargaining and administrators concern is open

Chair Report- Shane Doyle

- Amharic community recommendation did not pass.
- Professional development workshops or training sessions for introductory conversational foreign language courses did not pass.
- ELITE Listen Tours begin March 12th.
 - There will be a total of 7 tours.
 - The tour will focus on staff and faculty feedback on professional development offered at Montgomery College
- 7 Policies & Procedures currently out for public comment.

- Discussed the new Governance website that has a drop box for constituent concerns.

Announcements/Agenda Items for Next Meeting

- Governance Training Resolution
- Constituent Concern about EAP
- MC 2025 update
- PACEI Meeting update

Adjournment

The meeting adjourned at 2:37pm.

Submitted by Erin Hudgins

College Council Secretary