

MONTGOMERY COLLEGE GOVERNANCE
Faculty Council
November 02, 2023

Attendees

- **Members present:** Anestine Theophile-LaFond, Carole Wolin, Kimberly Driver, Linda Robinson, Harry Singleton, Carolyn Terry, Brenda Knopp, Diego Hernandez, Dana Baker, Brandon Wallace , Teri Hurst, Stephanie Landon, Miriam Zemen, Omowale Elson, Antonio del Castillo
- **Proxies present:** Dana Baker for Thomas Chen; Sharon Anthony for Colleen King & Kateema Lee, Anestine for Alla Webb
- **Constituents present:** n/a
- **Invited guests:** Suzette Spencer, Adam Reid, Michael Harting
- **Council Liaison:** Terry, Carolyn
- **Governance Director:** Ridguard, Clevette

Call to Order

The regular meeting was called to order at 12:00 pm by Anestine Theophile-LaFond, co-chair. There was a quorum to conduct governance business.

Approval of the Agenda / Minutes

The agenda for today's meeting was approved as written (Motion: Dana Baker, Second: Teri Hurst). Minutes from October 19, 2023 were accepted with corrections (Motion: Brandon Wallace, Second: Diego Hernandez). This meeting was recorded for internal use only.

Constituent Concerns

At this time, guests were invited to speak by Dana Baker:

1. Follett book order does not reflect actual class size– Matter sent to Book store director. Vice Chair Dana reported that the bookstore flooded and lost some of its inventory. The bookstore is now in the process of upgrading its inventory.
2. GT faculty concern about minors on campus – concern about college effort to educate the college community about obligations with minors on campus. Some may not be aware of all the laws. Concern was sent to Kristen Roe, Director of ADA Compliance and Title IX Coordinator. May make recommendation to make mandatory training about laws surrounding minors.
3. Antonio informed that faculty are already having to do criminal background check and finger printing, which are all issues associated with dealing with minors.
4. Harry expressed concern that criminal background checks and fingerprinting are required by MC to interact with minors. If there are going to be more minors on campus as a result of increased dual enrollment, he questioned whether all faculty members going to be required to undergo criminal background checks and fingerprinting.
5. Dual Enrollment students applying for college, the use of Common App is problem – Dual enrolled students are listed as high school students, when they apply for recommendation from MC faculty it is difficult to get the recommendation. Dana to make available to council the document from Director of Safety for minors, plus document provided to counselors.

Co-Chair's Report :Co-Chair's report: PPT attached to minutes. Comprised campus announcements including the SVPAA finalist meetings for November 14-16; Two classes for Racial Healing Circles, Free Flu Shots.

Guest: Suzette Spencer

Library strategic master plan for 2024-2027 committee needs faculty (library advocate) to serve as consultant to the process. The charge is attached to the minutes. Interested faculty should contact the library director.

Committee Reports * See Supporting Documents for full reports

- **College-wide Curriculum Committee (CCC): Harry Singleton**

- New proposal before the CCC New Psychology AA degree for consideration at the Nov. 3 meeting. Proposals expected to be brought to the Board of Trustees at the December 11 meeting.
- Two at large members information was presented. Sharon Teuben-Rowe and Sean Fay. Singleton moved for appointment of these two members, seconded by Brandon Wallace. Council approved unanimously

- **General Education Standing Committee (GEC): Kimberly Driver**

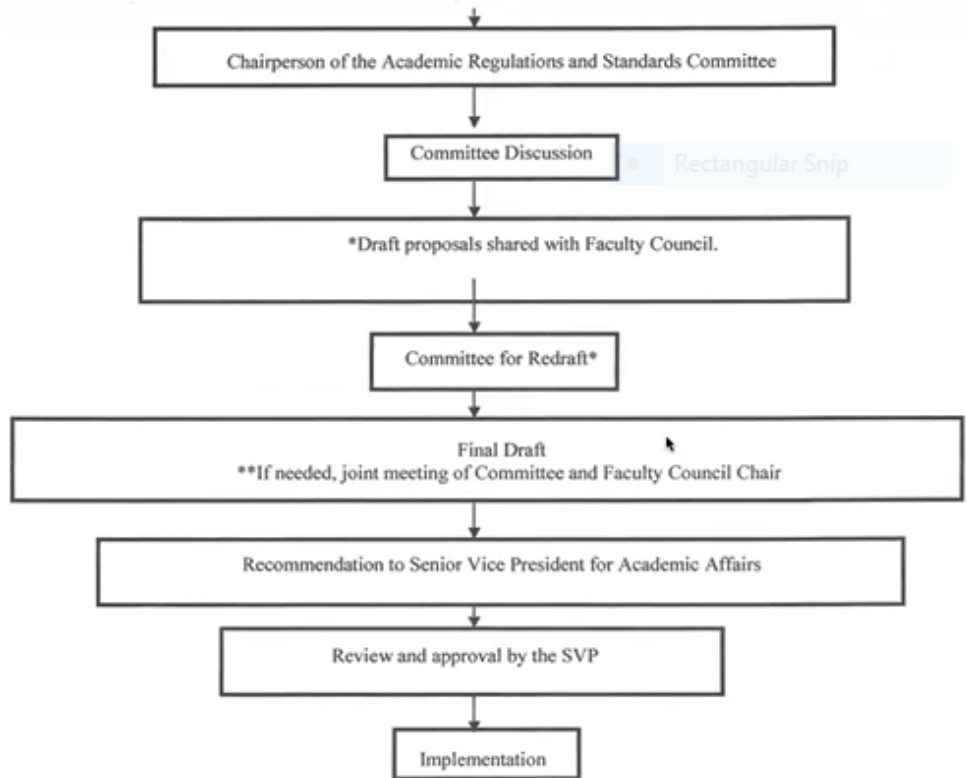
- Recertification process continued
- Oral Communicator rubric completed
- Survey out for feedback on rubric for Critical Analysis/Thinking
- Committee needs a BSAD representative
- Math representative Stephen Perencevich needed approval of council. Council voted to approve Steven.

- **Academic Regulations Committee (Regs) : Diego Hernandez**

- Senior officials are not complying with the approval process as obtained in the P & P as follows:

The current P&P state that after Faculty Council, the SVP for Academic Affairs has last and final approval of any new or modified academic regulations. Instead, after proposal leaves Faculty Council, the regulation goes to the COO group of all SVPs and chief of staff then to the Presidential Advisory Council. This departure from the P & P has added an additional administrative layer which impacts the efficiency of the process and has been deemed of grave concern to the Academic Regulations Committee. Diego reported that this new procedure has impact on student success, counselor and advisors' ability to do their jobs and is demoralizing to the Academic Regulations Committee. Possible outcomes: P & P modified to reflect the new process or there should be a return to the existing process. Antonio recommended that the matter should be addressed and reported on at next FC meeting.

- A Dean representative still needed. Recommended dean has not responded to communication from Academic Regs.
- Currently working on 9:2 – Academic Appeals; 4:4 – Credit Limits for Overlapping Winter Sessions



Campus Reports

- Germantown Faculty Senate – tabled; the Germantown faculty senate has not been reconvened
- Rockville Faculty Senate – Antonio Del Castillo supported by Omowale Elson
 - Senate seek to generate more part time faculty interest through outreach to the part time faculty institute; attending their meetings, setting up information a table during annual training day.
 - See wider participation in DEI among faculty to reduce the number of cancellation and low enrollment in Diversity and Inclusion Training currently experienced at MC.
 - Revitalization support for both Germantown and TP/SS campus senate committees.
- TPSS – tabled; the TPSS faculty senate has not been reconvened.

Council Business:

- Faculty Goal for AY 2023-2024 (document attached)
 - The document was previous circulated. Members voted unanimously to approve the goal.

Goal #1: What goal would the council like to accomplish by the end of the academic year?

1. To help facilitate students' ability to volunteer or accept paid positions as poll workers
2. To help facilitate student's ability to serve our community and take part in experiential learning
3. To help facilitate student's commitment to the democratic process by voting

Guest: Adam Reid, Michael Harting

The team addressed the topic: Emergency Preparedness, Access and the Role of Public Safety". The focus was on what faculty should know in addition to what faculty should do before, during and after any emergency. There was question and answer opportunity. There was discussion around the importance of having secure spaces in our buildings as added protection to faculty and students especially since MC is an open campus. The Power Point Presentation is attached to the minutes.

ADJOURNMENT:

Motion to adjourn: Antonio del Castillo, Second: Teri Hurst

**Any presentations or supporting documents shared at this meeting will be available on the Faculty Council AY 2023-2024 Teams site.*

Meeting adjourned at 2:00 pm

Respectfully submitted by

Alla Webb, Faculty Council Secretary