

MONTGOMERY COLLEGE GOVERNANCE
Faculty Council
October 19, 2023

Attendees

- **Members present:** Anestine Theophile-LaFond, Alla Webb, Carole Wolin, Kimberly Driver, Linda Robinson, Harry Singleton, Carolyn Terry, Brenda Knopp, Diego Hernandez, Dana Baker, Brandon Wallace , Teri Hurst, Stephanie Landon, Miriam Zemen, Omowale Elson, Antonio del Castillo, Kateema Lee
- **Proxies present:** Alla Webb for Thomas Chen; Kateema Lee for Colleen King
- **Constituents present:** n/a
- **Invited guests:** cccc
- **Council Liaison:** Terry, Carolyn
- **Governance Director:** Ridguard, Clevette

Call to Order

The regular meeting was called to order at 12:00 pm by Anestine Theophile-LaFond, co-chair. There was a quorum to conduct governance business.

Approval of the Agenda / Minutes

The agenda for today's meeting was approved as written. Minutes from October 5 , 2023 were accepted with corrections. This meeting was recorded for internal use only.

Constituent Concerns

At this time, guests were invited to speak by Dana Baker:

- Diego Hernandez reported that the current reimbursement process for faculty travel in Workday is so delayed that it negatively impacts faculty personal credit card payment.
- Antonio Del Castillo reported that the current practice of removing Blackboard account of retired instructors is problematic. When the Blackboard accounts are erased all data (students grades and assignments are lost making it difficult to settle any course or grade grievance student may bring in the future.

Co-Chair's Report :

The council co-chairs, Anestine Theophile-LaFond and Brenda Knopp, shared a PowerPoint* for their report. The Co-chairs report comprised information about college wide campus and community activities. The report in the form of Power Point is attached to the minutes.

Guest: Dr. Kimberly McNair

Presented on "Enrollment Management, Plans and Actions".

Dr. McNair provided a brief overview of the three main goals: Marketing the Institution's brand, Access to Enrollment and Student success. She asked faculty council members to think about what could be faculty role in Enrollment management. The Enrollment plan is attached to our minutes

Committee Reports * See Supporting Documents for full reports

- College-wide Curriculum Committee (CCC): Harry Singleton
 - Three programs were pursuing fully online delivery options were approved, these programs are Cloud computing AAS, Data Science, Certificate and General Graphic Design AAS. These programs go to the Board of Trustees for approval at the boards November 13 meeting.
 - CAPS are adding CE designation to 25 courses. These courses have career and technical agreements with MCPS.
 - Angela Rhoe informed CCC that before changing course prerequisites the committee must verify that Transfer and Articulation Agreements are not negatively impacted.
 - CCC manual is published. Can be accessed via the quick links tab on the website. It highlights the function and tole of CCC members.
 - CCC report is attached to the minutes.

- General Education Standing Committee (GEC): Kimberly Driver
 - Reported that Gen Ed needs voting member representatives for Math and BSSD and that they are in the middle of recertification process. Minutes of the Gen Ed meting are attached to the minutes.

- Academic Regulations Committee (Regs) : Diego Hernandez
 - The committee needs a Dean's representative
 - There has been a modification to the Academic Regulations approval procedure as follows – Faculty council approves matter for the Regs committee, the matter goes to the Senior Vice President (SVP) and then to the President's Advisory Committee.
 - The committee has finalized regulation 7:3 and 7:4 which are now before the SVP
 - The committee is working on Regulation 9:2, the structure of Academic Appeals Committee as well as Regulation 4:4 regarding the number of credits students can take in overlapping winter sessions.

Campus Reports

- Germantown Faculty Senate – tabled; the Germantown faculty senate has not been reconvened
- Rockville Faculty Senate – co-chair Antonio del Castillo
 - Agenda Item 1: Presentation by Guest Paul Miller
 - **Topic:** Enhancement of Accessibility and Inclusion in Learning
 - **Key Points:**
 - Paul Miller discussed the pivotal role of his office as Point of Contact for Accessibility when preparing new assignments for courses using new technologies.
 - Emphasis was laid on the Universal Design for Learning (UDL) to cater inclusively to the diverse learning needs of students.
 - A notable increase in non-apparent disabilities among students compared to physical disabilities was highlighted.
 - It was pointed out that although 11% of students have a diagnosed disability, between 60-80% do not reach out to student disability support services. This underlines the importance of incorporating UDL to ensure accessibility is

embedded in the class design, allowing students to access accommodations seamlessly.

- **Agenda Item 2: Change in Senate Chairmanship**
- **Updates:**
 - Stephanie Landon's resignation as chair was announced.
 - Antonio has agreed to take over the role in an interim form.
 - Discussion centered around the role and responsibilities of the co-chairs, noting that all meetings and activities are currently being conducted virtually.
- **Co-chair Volunteer:**
 - Elson Omowale volunteered to step up as a co-chair, aiming to create a strategic connection between the Faculty Senate and anti-racism initiatives.
- **Agenda Item 3: Future Election for Co-Chair**
- **Forward Planning:**
 - The Senate discussed the forthcoming election to appoint an additional co-chair to assist Elson Omowale.
- **Objective:**
 - The goal is to ensure a balanced and effective leadership structure within the Senate to support ongoing and new initiatives.
- TPSS – tabled; the TPSS faculty senate has not been reconvened.

Guest:

- **Guest Presenter – Richard Forest**

Presented on Intercultural Competence and Students' success – Expectations and Strategies. Discussed essential elements of Intercultural Competence. Provided a frame of reference to make sense of cultural dynamics with a focus on the 4Rs (Recognize, Respect, Reconcile and Realize) and the 7 dimensions of culture. He informed the meeting on tools and resources to help in developing cultural competence

Council Business

Anestine Theophile-LaFond

- The Faculty Council 2023-2024 goals will be emailed to the Faculty Council Committee Members for review.

**Any presentations or supporting documents shared at this meeting will be available on the Faculty Council AY 2023-2024 Teams site.*

Meeting adjourned at 2:00 pm

Respectfully submitted by

Alla Webb, Faculty Council Secretary