

# MC GOVERNANCE

Montgomery College  
College Council Meeting #9  
Minutes

Tuesday, February 27, 2024  
1:00 – 3:00 PM  
Zoom

## Attendees

*Present:* Shakenna Adams – Gormley (Chair), Dr. Paul Miller (Vice-chair), Tilandra Rhyne (Secretary), Akima Rogers, Amanda Darr, Dr. Anestine Theophile-LaFond, Dr. Christine Creffton, Katie Goldstein, Nghi Nguyen, Ernest Cartledge, Matt Wilson, Rabbee Awan, Jefferson Vasquez Reyes

*Absent:* Brenda Knopp

*Proxy:* Anestine Theophile-LaFond for (Brenda Knopp)

*Guests:* Dr. Jermaine F. Williams, Dr. Stephen Cain, Dr. Monica Brown, Dr. Michelle Scott, Dr. Deidre Price, Dr. Meghan Gibbons, Dr. Debbie Van Camp, Angie Moy, Sherwin A. Collette, Billy Struemke, Kimberly Jones, John Amoroso, Mike Humphries, Sokol Mato, Elizabeth Greaney, Elysse Meredith, Heather Milke, Rita Dodson, Sokol Mato, Veronica Pagan, Tonya Addleman, Josephine Trawick

*Liaison:* Dr. Stephen D. Cain

*Governance Director:* Dr. Clevette Ridguard

## Call to Order

There was a quorum to conduct business. Shakenna Adams - Gormley (Chair) called the meeting to order at 1:00 pm.

## **Roll Call Approval of Agenda and Minutes** (*Tilandra Rhyne, College Council Secretary*)

Akima Rogers made a motion to approve the agenda as written and Dr. Paul Miller seconded the motion. The agenda was approved as written. Dr. Anestine Theophile-LaFond made a motion to approve the minutes as written and Matt Wilson seconded. The minutes for February 13, 2024, meeting was approved unanimously as written.

## **Constituent Concerns**

Amanda Darr, Germantown Campus Chair, brought forth two constituent concerns.

1. Concern came forth regarding the Assessment Centers extending their hours of service. This concern was discussed at the last College Council meeting it is tabled for further review.
2. Students have expressed dissatisfaction with the lack of diversity of cafeteria menu items. The students would like to see a more culturally diverse menu on all the campuses.

Rabbee Awan, WDCE Campus Chair

1. The Mannakee Building on the Rockville Campus does not have a Customer Service Center to greet and direct students with questions or concerns related to registration or general questions. The ignITe Hub staff have expressed have offered to help greet students and give assistant.

Nghi Nguyen, Staff Council Chair

1. A concern was presented about staff participation in Staff Enrichment Day. Some managers are asking staff to use enrichment leave to attend the event. This has been resolved. An update to the Staff Enrichment Day website will provide clear understanding of the process to attend the event.

Shakenna Adams-Gormley, College Council Chair shared all of the concerns are being recorded on the constituent tracking sheet. During the next meeting, Dr. Paul Miller, College Council Vice Chair will be going over the constituent concerns with updates on what is pending, what has been addressed, or if the constituent concerns will be assigned.

## **Chair's Report**, *(Shakenna Adams - Gormley, College Council Chair)*

Shakenna Adams - Gormley presented a PowerPoint presentation of the upcoming college events and important dates. To view the details of the report please visit the Governance Blackboard community.

## **Board of Trustees Meeting Update** *(Dr. Christine Crefton, Operational Services Council Chair)*

Dr. Christine Crefton provided an overview of the recent Board of Trustees meeting, highlighting several key discussions and initiatives.

First, there was excitement surrounding an experiential learning opportunity at the College, where students collaborated with local businesses to tackle real-world challenges in a business case competition. This initiative not only provided practical solutions but also fostered teamwork, community engagement, and the application of academic knowledge to support local economic development.

The President's report emphasized Montgomery College's commitment to diversity, technological advancement, and building an inclusive community. Dr. Williams emphasized the college's role in education, societal progress, and addressing contemporary challenges. Dr. Crefton also acknowledged Dr. Paul Miller and his team for conducting over 40 AI workshops for staff and faculty since January 2023.

The meeting included a financial summary report for FY 2024 and an overview of progress on the College's strategic plan, focusing on community connection, educational effectiveness,

and economic impact. Initiatives to enhance student engagement and success, such as innovative academic programs and equitable access to education, were highlighted. Operational improvements, including the adoption of new technologies to streamline enrollment processes and enhance data-driven decision-making, were also discussed. Future directions involve ongoing assessment of strategic goals, aligning fiscal resources to support initiatives, and preparing for upcoming priorities.

**College Budget Update** (*Liz Greaney, Chief Business-Financial Strategy Officer*)

Liz Greaney reported that Dr. Jermaine F. Williams met with the county executive that fully support Montgomery College's operating budget this year. She announced Governor Wes Moore proposed his budget last month. Governor Wes Moore made significant changes in the higher education space that impacts community colleges.

Montgomery College, with all of their sister organizations throughout the state, as well as our advocacy groups are working the phones working the aisles in Annapolis, to work with the Assembly to restore the funding that Governor Wes Moore recommended be cut from the community colleges. Many college presidents have been out to testify in front of the Senate. They will continue to do so as necessary. There have been several requests for information around these issues. Montgomery College is working hard for the restoration of those funds.

Montgomery College met with the county executives and his team. They are in full support of our budget and they are excited to discuss the opening of the East County Education Center opening later this spring. The County Council will review our budget in late April/early May, with a decision come in late May.

**Facilities Master Plan Update** (*Sherwin Collette, Senior Vice for Administrative and Fiscal Services*) Sherwin Collette presented a PowerPoint presentation update on the Facilities Master Plan. To view the details of the presentation please visit the Governance Blackboard community.

**Metz Food Service Update** (*Sokol Mato, Director of Auxiliary Enterprises*)

Mike Humphreys, Metz General Manager presented a PowerPoint presentation of the updates regarding Metz operations at Montgomery College. To view the details of the report please visit the Governance Blackboard community.

**Governance Nominations and Elections Update** (*Dr. Clevette Ridguard, Governance Director*)

- The nominations start on February 26<sup>th</sup> – March 8<sup>th</sup> – elections April 1<sup>st</sup> – April 12<sup>th</sup>. ([www.montgomerycollege.edu/vote](http://www.montgomerycollege.edu/vote))
- Governance Awareness Day was to promote governance and to promote elections. If you have any questions about nominations, elections, or governance in general, feel free to contact us at [collegecouncil@montgomerycollege.edu](mailto:collegecouncil@montgomerycollege.edu) . Additional information is available on the governance website at <https://www.montgomerycollege.edu/about-mc/governance/index.html> .
- College Council Chairs that have not completed the assessment survey please complete it ASAP.
- Modified script to include language that says AI (artificial intelligence or digital note

taking of any kind is not, permitted). Use revised script for your future meetings.

**What's Going on in Your World** (*Shakenna Adams – Gormley*)

- Shakenna Adams-Gormley- Financial Aid Specialist in the office of Financial Aid reported she will present a presentation to the Student Council on Friday, March 1<sup>st</sup> on the new 2024/2025 FAFSA application and updates.
- Dr. Paul Miller-Professional Development Director for the Office of ELITE shared several upcoming events: Universal Design Summit on April 12<sup>th</sup> the theme for the summit is creating a culture of inclusion for all. This event is available to the public and usually has a great attendance. 150-200 people previously attended from 46 different institutions and business throughout country.

ELITE is in its ninth year of the For the Love of Teaching Conference, scheduled for April 27<sup>th</sup>. The theme this year is passionate teaching, igniting the love of learning. This event typically has great attendance. Over 100, full and part-time faculty take part. Summer Staff Professional Development Day, will host 48 different sessions available to the staff. Additionally, the Innovation Works Grant is in the process of implementing a student training and resource network (Star Network grant).

- Dr. Anestine Theophile-LaFond reported Faculty Council have taken the task to revive and support the Faculty Senate on both the Takoma Park/Silver Spring and Germantown campuses. She is currently coordinating the College Area Review for the Communication Studies discipline, as well as the recertification courses COMM108 and COMM112.
- Rabbee Awan reported WDCE Council is holding Truth and Racial Healing Circle on March 9<sup>th</sup> in person at the Mannakee Building for the council members only. A second session will be held in person session for all faculty and staff on March 24<sup>th</sup>. The link to register is on the website or you can send an email if you are interested. WDCE is having their 17<sup>th</sup> Annual Spring conference, For the Teachers by the Teachers. The topic this year is creating a space for peace and achievement. There will be several interactive workshops delivered through two tracks, a wellness track and an instruction track. The conference will take place March 1<sup>st</sup>.
- Nghi Nguyen reported the Open Education Week will be March 4 – 8. There will be giveaways for students, staff, and faculty. Check the website for the location details. He presented a PowerPoint on a software application, Flip HTML to create a digital flip book to present his Chair's report. The software is free to use.
- Dr. Cristine Crefton reported Innovation Grant submissions are due by March 19<sup>th</sup> at 11:59 pm. Information sessions took place last week and had lots of interest. The MC Rising Professional Association hosted a hybrid event in the ignITe Hub with MC student, Nardos Hailemariam, who is studying computer science.
- Akima Rogers reported E faculty fellowship is gearing up for their second year to learn about dual enrollment and online pedagogy look out for more information. Administrator Council supports the MC athletes. He shared a picture of a group of

administrators who showed up to cheer on MC women's basketball team.

- Amanda Darr reported from counseling and advising they are in the midst of all things transfer related this week. Transfer fairs happened this week. There were over 50 colleges represented on each of the 3 campuses. On the Germantown campus, over 230 students attended. The Rockville campus numbers were in the hundreds. Amanda is also part of a group called the Pre-Transfer Academy, which holds monthly workshops for students who are interested in the transfer process. In the fall, counseling had a panel of different departments from USG that were very well attended. There will be workshops in the spring for our students.
- Katie Goldstein reported Counseling just did the onboarding process for 4 new full-time counseling faculty members across the 3 campuses. Also, in our sense of belonging they are doing training involving a number of disciplines at the college. In terms of personal counseling with students there is an increase needs for help. In April counseling is partnering with Title IX and the SHaW Center for sexual assault awareness month.
- Ernest Cartledge reported spring graduation application deadline closed on February 15<sup>th</sup>. Reviews and degree audits for students looking to graduate and or transfer will be starting soon. The CRM core team, has adopted a new client relationship management software that will be implementing soon. Summer registration will go live on April 1<sup>st</sup>.
- Matt Wilson reported on two ongoing programs in WDCE Health Sciences this semester. Firstly, the department has partnered with AELG to teach phlebotomy courses, where assistance with English is provided to students needing help in drawing blood. Additionally, there are tutors in each classroom collaborating with company instructors to support students throughout the course. Secondly, WDCE Health Sciences has collaborated with the Primary Care Coalition (PCC), funded by NEXUS Montgomery, a consortium of local hospitals. PCC received a grant from the Department of Labor to enroll 200 students over a year, primarily in the nursing assistant program.
- Tilandra Rhyne reported on the budget and grants in Health Sciences. The Surgical Technology program is in the process of getting ready for their accreditation, which is scheduled for on March 18-19<sup>th</sup>. The Nursing program is also preparing for its accreditation, which is a couple of years out. The Nursing program is also hard at work to get our LPN program off the ground and running. The Maryland Clinical Simulation Consortium (MCSRC) is receiving \$50,000.00 in professional development funds to send our nursing faculty to professional development opportunities. MCSRC will also be receiving a \$1.5 million resource grant to support the 28 colleges across the state of Maryland, providing them with simulation equipment and resources for their nursing programs.
- Jefferson Vasquez-Reyes reported the Student Council's next meeting is on March 1<sup>st</sup> Dr. Jermaine F. Williams will give presidential remarks. They will also have Mr. Mato and Mr. Humphries from Metz to provide an update on the vending machine

issues and other concerns that were brought forth from the Student Government Associations from all three campuses. He is also organizing an event for Premedical Students at MC who are interested in entering the field of medicine. A webinar will be hosted on March 4<sup>th</sup> from 3:00 – 5:00 pm, with Dr. Lee Jones, who is the Dean of the Georgetown School of Medicine, and the Chairman of the AMC. He will be joining to provide an overview on how the Medical School Application works. This event is in person as well as zoom.

### **Adjournment**

Shakenna Adams-Gormley requested a motion for the meeting to end. Tilandra Rhyne made a motion to adjourn the meeting. Rabbee Awan second the motion. The meeting was adjourned at 2:45 pm.